

Meeting Logistics & Information

Date	Tuesday – December 19, 2017	Attendees
Time	1:00 – 3:00 PM	Tony Lisanti, Peter Hubbe, Frank Swol, Doug McCleery, Emelie Cuppernell, Bruce Bennett, Mike Browne, Betsy Ames, Nick Jones, Rick Wertheim
		Non-Attendees
Meeting Type	NEHERS Alliance – Board Meeting	
Facilitator	Emelie Cuppernell	Special Guests
		None
Web Link	https://global.gotomeeting.com/join/122221509	

Meeting Motions

<i>Motion #</i>	<i>Description</i>	<i>Motion Movement</i>	<i>Favor/Oppose/Abstain</i>
1	Motion to approve of November Board minutes	Moved by Emelie Cuppernell Seconded by Nick Jones	11/0/0
2	Motion to approve accounts payable for month of November	Moved by Frank Swol Seconded by Nick Jones	11/0/0
3	Motion to adjourn meeting	Moved by Emelie Cuppernell Seconded by Doug McCleery	11/0/0

Discussion

Announcements/Reminders:

- **Announcements** – No new announcements
- RESNET Board Elections
- Mark N, Jenn P, Mark H – Frank checked with a company, needs language for standard board member
- Greenbuild
 - How was this?
 - Did we get many registrants?

Announcements/Reminders (Action Items)

- **Action Item 1** – Figure out what we want to do with refunds for people who no longer want to take HERS test
- **Action Item 2** – Frank to follow up on plaque obtainment w/ new logo and design
- **Action Item 3** – Explore potential for giving all retirees/previous board members a complimentary membership

Secretary's Report (Nick Jones)

- ❖ **Motion 1:** Approval of November board minutes

Treasurer's Report (Mark Newey, Frank Swol)

- **Topic 1:** Financial update
 - November Accounts Payable
 - Compilation report
 - Review of compilation report
 - Net income is down about \$300 (Year-Over-Year)
 - **Topic 2:** Closing of Old Bank Account
 - Betsy added to People's United Account – Done
 - Debit card for Betsy – Done
 - Movement of Chase money to People's United Account – Pending
 - Jenn has submitted notarized paperwork to close Chase account
 - Jenn will send to Frank once she gets that and the Frank can deposit funds
 - Can have up to 6 signers for account for NEHERS Alliance
 - Currently we only have 2
 - Can have only one user for online account access
 - **Topic 3:** Treasurer Meeting
 - Frank to meet with Peter Harding
 - Peter agreed to help out with report
 - Will have a more streamlined process for next treasurer
 - Need to review topics including: Accounts payable, check writing, spreadsheet record of expenses paid, check depositing, review of financial results
 - **Topic 4:** RESNET Refund Letter
 - What refunds do we offer?
 - Proctoring
 - Test Set-Up
 - Webinar
- ❖ **Motion 2:** Approval of November accounts payable

Treasurer's Report (Action Items)

- **Action Item 1:** Need to check base with RESNET to see if they are going to refund us; Need to figure out/ask what RESNET will refund us for and write letter to RESNET for refund request

Nominations Committee (Tony Lisanti, Emelie Cuppernell, Mike Browne, Bruce Bennett, Peter Hubbe)

- Betsy and Peter H approved as committee inspectors
- Nominations results

Member Category	Incumbent	Running
Associate	Nick Jones*	Rob Salcido (Ekotrope)
Rating Provider	Doug McCleery* Frank Swol*	Leslie Badger (VEIC)
Rater		Chris Mazzola** Scott Veggeberg**
* Winner in category ** Tied in category		

- Voting closed December 14th at 5:00 PM
- Tie in the *Rater* category
 - How do we want to handle this?
- Nothing in the bylaws about this
 - Re-vote?
 - Board vote?

Standard's Committee (Doug McCleery, Rick Wertheim)

- Update from Standard's Committee
 - Met on **December 12** and discussed range of topics
 - Several communications coming back from RESNET on water rating programs
 - Request for comments on solid state lighting
 - 380 standard for testing – Currently open for comments
 - Also reviewed RESNET webinar for Standard 380
 - S.C. circulated slide deck and recording link
 - Talked about water heating UAF factor
 - Talked about revised rating fee structure
 - Comes into play in Jan for MF units
 - Reduces the fee, but have to let RESNET know which units were MF so they can adjust pricing
 - RESNET has appointed another member to the Board for the HERS H20 process. This member is not a Rater or Provider, but another builder.
 - Concern is that there will be a dilution of focus from that of an organization by and for Raters & Providers, to that of high volume builders
 - EMPRESS Initiative through
- Standard's Committee has issued comments on 3 occasions:
 - To Steve Baden
 - QA training and financial separation
 - Issued comments on solid state lighting
- 1 comment left that is open
 - Revision from RESNET Standard 380
 - Air sealing/testing of HVAC systems/airflow of mechanical ventilation systems
 - Open until Jan 8th
 - Will be before S.C.'s next meeting
 - Doug to circulate comments on this to get consensus
 - Confusion from the Jan 1 draft around Standard 380
- S.C. considering making comments on air sealing section and in MF sections

Standard's Committee (Action Items)

- **Action Item 1:** Doug to finalize comments and submit to RESNET

Training Management (Bruce Bennett)

- Sept 11-22 Online (PSD) / October 2-6 Classroom (Manchester, NH) (PSD)
 - 11 online, 10 in field
 - Completed - \$3,454.26 (Profit)
- Winter 2018 classroom training awarded to the BER, for Jan 22 – Feb 2 for online and Feb 12-16 for classroom in Springfield, MA
 - 10 registrants to date
- Spring 2018 RFP awarded to PSD
 - Will be held in CT
- Online training RFP going out in Winter 2018
- Owning our curriculum – Committee will be looking into the specifics of how much curriculum is involved in the classroom portion of the training
- Doug McCleery comment – Present this to companies that bid on the trainings and members of NEHERS who have a training credential and aren't actively training to see if there is something that could work here
 - Get feedback on what model might work in terms of training

Training Management Committee (Action Items)

- **Action Item 1:** How can we get more people/companies to bid on trainings?
- **Action Item 2:** Poll members to see how they would like to see bidding done for training
- **Action Item 3:** Order more Krigger books

Manual (Mike Browne)

- Looking to get a parallel section in the manual for Ekotrope
 - Need to write software instructions for REM/Rate software instructions
 - Ekotrope made an associate member for access to manual
 - Made them an associate member for access to manual

Professional Development (Frank Swol)

- Mike Brown did October webinar
 - Feedback – Webinar went okay (had some technical difficulties)
 - Betsy has not yet heard back about RESNET credits
- November
 - If we have a BASF training, we are not going to do one on the Wed before Thanksgiving
- December
 - *Meet the Candidate* – Typically doesn't go very well
 - *Overview of ENERGY STAR® & RESNET Board Meeting*

Professional Development – Calendar of Events

- ~~January – No Webinar~~
- ~~February 8th 3-5pm – RESNET Practical Simulation Exam Prep and Overview~~
- ~~March 8th 3:30-5pm (Jen) – Brief overview of Programs throughout NE~~
- ~~April – April 5th Practical Simulation~~
 - ~~April 12th Peter Hubbe – Smart Devices~~
- ~~May 24th – Liang Gwee, Owens Corning Insulating Systems, LLC~~
- ~~June 29th – [Grade I Insulation Installation: Why Builders Should Care](#) – with Jordan Doria of NAIMA/Insulation Institute~~

- July 19th – [Impact of Moisture Infiltration and Ventilation in the Northeast – with Doug McCleery of MaGrann Associates](#)
- ~~August – Skip~~
- ~~September – Chris McTaggart- Unified Energy Factor, inputting mechanical data. (In response to Kevin Hanlon’s request) NOTE: we will begin at 3pm, not 3:30pm on Weds, Sept 20th.~~
- ~~October – Mike Browne – some sort of prelude to the GreenBuild conferenee~~
- November 29th – BASF – Frank moderating
- December 13th – Meet the Candidate + overview of ES meeting and RESNET Board meeting (Ben Adams?)
Doug, Frank, Nick
- January –
- February -
- Other Ideas:
 - RESNET MF SC (late 2017) – Emelie asking Gayathri about January 2018
 - Bill Sphoon said he would do another one
 - NEHERS Survey on NE Programs – PSD

Membership/Communications - Emelie Cuppernell, Betsy Ames

- Membership renewals in process
- Betsy looking at independent trainer and sponsor lists

Membership/Communications (Action Items)

- **Action Item 1** – Emelie to reach out to program members who have not signed up to invite them to sign up again

Energy Code Committee – Peter Hubbe

- December 7th – 11:00 AM

Other Business

- Political Climate
- NASEO – EMPRESS Initiative
 - What should we be concerned about with this?
 - Nick to send EMPRESS slide deck to group

Motion to Adjourn

- ❖ **Motion 3** – Motion to adjourn meeting