

Meeting Logistics & Information

Date	Tuesday – June 19, 2018	Attendees
Time	1:00 – 3:00 PM	Peter Hubbe, Frank Swol, Doug McCleery, Emelie Cuppernell, Mike Browne, Nick Jones, Betsy Ames
		Non-Attendees
Meeting Type	NEHERS Alliance – Board Meeting	Rick Wertheim, Bruce Bennett, Chris Mazzola
Facilitator	Frank Swol	Special Guests
		None
Web Link	https://global.gotomeeting.com/join/122221509	

Meeting Motions

<i>Motion #</i>	<i>Description</i>	<i>Motion Movement</i>	<i>Favor/Oppose/Abstain</i>
1	Motion to modify NEHERS ByLaws to increase flexibility to fill board seats with high quality engaged members, while maintaining a majority of board seats filled by RESNET Provider members.	Moved by Frank Swol Seconded by Mike Browne	5/0/0, Peter Hubbe not yet in attendance
2	Motion to approve May 11 Board Retreat minutes	Moved by Doug McCleery Seconded by Nick Jones	5/0/1 – Emelie abstained, she was not present at Retreat
3	Motion to approve accounts payable for month of May	Moved by Nick Jones Seconded by Doug McCleery	6/0/0
4	Motion to adjourn meeting	Moved by Frank Swol Seconded by Doug McCleery	6/0/0

Discussion

Announcements/Reminders:

- **Announcements** – It appears that the proposed RESNET Board policy to avoid financial relationships between HERS Rating Providers and QA Providers is dead.

NEHERS Insurance

- Working toward a quote with Lockton. NEHERS insurance situation is unique in a non-profitable way, but they want to try to help us find a solution that works.
- LOBOS Insurance (not insurance) has been cancelled as of the 14th
- Waivers in use for now. Was not an issue for recent training, but waivers do not address possible damage to field sites caused by trainers or trainees.

Nominating Committee/NEHERS Bylaws Adjustment

- Nominating Committee met in June to get an earlier start on creating a slate for the end of year election of board members.
- Emelie was asked if another PSD representative might be available to run for a board seat when she is required to step down at the end of 2018.
- **Action Item** –Emelie is working to determine if a replacement is available.
- In order to increase the flexibility of the board to identify high quality, engaged members while maintaining that a majority of board seats are filled by individuals representing any type of RESNET provider (was previously HERS Provider), the nominating committee proposed a change to Section 7.2, Board of Directors Composition, in the NEHERS Bylaws.
- ❖ **Motion 1:** Frank made a motion, Mike Browne seconded, to change the wording of Section 7.2 of the NEHERS Bylaws from:

Composition. The Board of Directors consists of nine (9) members, from the Provider, Rater, Trainer, Program, and Associate membership categories. Each Director serving in a specific membership category shall advocate for the category of members he or she represents. No more than two individuals can run for the Board from the same organization and no more than one individual from the same organization can run in the same membership category. The majority of Board members must be representatives of accredited HERS Providers that have home energy ratings, residential energy efficiency, or renewable energy as their main business concern.

To:

Composition: The Board of Directors consists of nine (9) members, from the Rating Provider, Rater, Training Provider, Independent Trainer, Program, and Associate membership categories. Each Director serving in a specific membership category shall advocate for the category of members he or she represents. No more than two individuals can run for the Board from the same organization and no more than one individual from the same organization can run in the same membership category. The majority of Board members must be representatives of accredited RESNET Provider Categories that have home energy ratings, residential energy efficiency, or renewable energy as their main business concern. This majority can come from any board membership category.

Motion was approved.

Annual Evaluation for Betsy

- Changes to Betsy's package with the Alliance was discussed and approved at the Board retreat. Betsy, Emelie, and Frank conducted a conference call thereafter. Betsy agreed to the Board's adjustment offer.
- Adjustment to terms will be retroactive to date of conference call with Betsy.
- **Action Item** – Frank to formalize the terms in an adjustment letter to Betsy.

Secretary's Report (Doug McCleery)

- Review and approval of May 11 Board Retreat minutes

- ❖ **Motion 2:** Doug made a motion to approve Board Retreat minutes. Nick seconded. Motion was approved.

Treasurer's Report (Nick Jones)

- Financial update
 - Accounts Payable up to date as of May 31, 2018
 - Financial Statement review
- ❖ **Motion 3:** Nick made a motion for the approval of May accounts payable in the amount of \$14931.52. Seconded by Doug. Motion was approved

Standards Committee (Doug McCleery, Mike Brown)

- Update from Standards Committee
 - Met on June 12.
 - Comment period for the second round draft for 380 closed without comment by NEHERS.
 - Comments on first round draft for 301 Normative Appendix B: Inspection Procedures for Minimum Rated Features are scheduled to be discussed on July 10 for issuing by Monday, July 16 deadline.
 - No objections to responses from RESNET to our comments on SDC300 were issued.
- There was discussion that the length of comment periods does not reflect the scope of changes being proposed or the length of time required to adequately review and comment on changes. A proposal requesting longer review periods for comprehensive changes should be considered.
- **Action Item** – Standards committee to consider making a proposal to RESNET regarding a variable comment period, allowing longer periods for comprehensive change proposals.

Training Management (Bruce Bennett Absent)

- Spring 2018 training was successful. (Profit report will be done once all invoices are in.)
- Online RFP- awarded to the BER. New model, on demand, not live. The BER agreed to NEHERS review of training material by August 1, 2018.
- Classroom RFP for Fall 2018- awarded to the BER. Confirming dates and site. NH is preferred location, with MA as a possible backup.
- NEHERS participation in NASEO Building Energy 2019 conference in Boston is being considered for the spring. Mike Browne is actively participating in the planning of this event.

Manual (Mike Browne)

- Delegating the list of updates and gathering the new information. Meeting 1st and 3rd Thurs of each month until we are done.

Professional Development (Chris Mazzola Absent)

Calendar of Events

- January – Industry Updates (Emelie - Instruction, Mike - 380, Frank – ENERGY STAR)
- February- This month's webinar had to be skipped due to lack of presenter interest
- March- This was supposed to be Scott's month, obviously this did not happen with him being unable to participate. The proposed RESNET recap webinar did not come together due to other obligations for the 3 involved Board Members. Betsy attempted to get a sponsor webinar lined up but was unable to get a commitment from anyone.
- April- Nothing scheduled
- May- Nick Jones (Net Zero Challenge)
- June- Steven Platka (Manual J)
- July- Ekotrope (yet to confirm?)
- August- Peter Hubbe
- September- Frank Swol (Industry Boards & Committees: You only have yourself to blame...and Peter Harding)
- October- Mike Brown
- November- Doug McCleery

- December- Meet the Candidates/ Something Else

Membership/Communications – (Frank Swol, Betsy Ames)

- Half off membership renewal emails will go out close to the end of the month.
- Energy Logic has indicated that the time is not right for them to join NEHERS as a Training Provider.

Energy Code Committee – (Peter Hubbe)

- Updates from last committee meeting.

Other Business

Motion to Adjourn

- ❖ **Motion 4** – Motion to adjourn meeting at 2:15 PM made by Frank and seconded by Doug.