

Meeting Logistics & Information

Date	Tuesday – March 21, 2018	Attendees
Time	10:00 – 12:00 PM	Peter Hubbe, Frank Swol, Doug McCleery, Emelie Cuppernell, Bruce Bennett, Mike Browne, Betsy Ames, Chris Mazzola
		Non-Attendees
Meeting Type	NEHERS Alliance – Board Meeting	Rick Wertheim, Nick Jones
Facilitator	Frank Swol	Special Guests
		None
Web Link	https://global.gotomeeting.com/join/122221509	

Meeting Motions

<i>Motion #</i>	<i>Description</i>	<i>Motion Movement</i>	<i>Favor/Oppose/Abstain</i>
1	Motion to approve purchase of a \$150 restaurant gift certificate for Mark Newey, who was unable to attend the RESNET dinner due to miscommunication	Moved by Frank Swol Seconded by Emelie Cuppernell	7/0/0
2	Motion to approve of January Board minutes	Moved by Doug McCleery Seconded by Chris Mazzola	7/0/0
3	Motion to approve accounts payable for month of February	Moved by Frank Swol Seconded by Peter Hubbe	7/0/0
4	Motion to adjourn meeting	Moved by Frank Swol Seconded in spirit by the entire group	7/0/0

Discussion

Announcements/Reminders:

- **Announcements** – Chris Mazzola has accepted the Board’s invitation to fill the seat vacated by Scott Veggeberg.

RESNET Conference Dinner

- Feedback was requested: Overall, positive. Several attendees mentioned the desire to be able to interact with more than those seated immediately around them. Possible solutions included musical chairs and a time to mingle before being seated for dinner, like a cocktail hour.
- ❖ **Motion 1:** Frank made a motion to approve purchase of a \$150 restaurant gift certificate for Mark Newey, who was unable to attend the RESNET dinner due to miscommunication. Motion was approved.

NEHERS Retreat

- Location: The Energize Center we have used for the past few years is not available. Alternative sites include the Community Center we have previously used in Northampton, the Western Massachusetts HBA office in Springfield, MA and the Eversource office in Hadley, MA.
- **Action Item** –Betsy to reach out regarding the availability of the Northampton site.

NEHERS Insurance

- Reviewed Betsy’s draft letter to insurance carrier regarding coverage for training sites, including classroom and field locations. The draft was revised and approved.
- **Action Item** – Frank to send letter to insurance carrier.

Annual Evaluation for Betsy

- **Action Item** – **Betsy to complete self-evaluation for board review during April meeting.**

Professional Development (Frank Swol)

- Chris Mazzola accepted leadership of this committee moving forward. He will focus on confirming April and May events with Rick and Nick.
- A replacement event was found for March, to be held on March 28. Joe Medosch will be presenting There's an App for That!
- The RESNET conference update planned for April will not be held due to competing priorities for the presenters.

Calendar of Events

- ~~January Industry Updates (Emelie Instruction, Mike 380, Frank ENERGY STAR)~~
- ~~February This month’s webinar had to be skipped due to lack of presenter interest~~
- March- Joe Medosch will be presenting There's an App for That!
- April- Rick Wertheim
- May- Nick Jones – Zero Energy Challenge
- June- Emelie Cuppernell
- July- Peter Hubbe – Topic – Solar PV for new homes. How can collaboration between two industries be accomplished?
- August- skip
- September- Frank Swol
- October- Mike Brown
- November- Doug McCleery
- December- Meet the Candidates/ Something Else
- January – No Webinar

Secretary’s Report (Doug McCleery)

- ❖ **Motion 2:** Approval of February board minutes

Treasurer’s Report (Frank Swol for Nick Jones)

- Financial update
 - February Accounts Payable
 - Financial Statement review
 - Up \$14K compared to January 2017 – training revenues up in 2017
 - Chase account transferred to Peoples account
 - Liabilities down YTD due to prompt payment – nothing aged
- ❖ **Motion 2:** Approval of February accounts payable in the amount of \$23,445.21.
- Review of Betsy’s draft letter to RESNET requesting reimbursement of NEHERS costs for aborted initiative to implement Practical Simulation test. Reimbursement request to include hard costs of credit card fees and paid staff time (approximately 150 hours at Betsy’s current rate). The letter will also include an estimate of donated board member time spent (approximately 112 hours).
- **Action Item** - Betsy to revise draft for Frank to send to RESNET.

Standards Committee (Doug McCleery, Mike Brown)

- Update from Standards Committee
 - Met on **March 13**.
 - Discussed two upcoming comments:
 - Proposed Addendum 32f is intended to establish a biannual schedule for the effective dates of amendments to standards; to provide for a transition period before compliance with amendments is mandatory, and; to require continuous updating of the MINHERS as it is amended. Comments are due to RESNET by April 3.
 - RESNET is updating Standard ANSI/RESNET/ICC 301-2014 to add new criteria for attached Dwelling Units and Sleeping Units for Residential Buildings and Commercial Buildings (as defined by the IECC) developed by the Multi-Family Ratings initiative. Comments are due to RESNET by April 16.
- **Action Item 1** – Provide comments regarding Addendum 32F to Doug McCleery by EOB March 26 for compilation and submittal. All comments should include proposed changes to the language and justification.
- **Action Item 2** – Provide comments regarding ANSI 301 to Doug McCleery by EOB April 6 for compilation and discussion at next Standards Meeting on April 10. All comments should include proposed changes to the language and justification.

Training Management (Bruce Bennett)

- Spring training set for Berlin, CT.
 - 6 registrants (5 full, 1 online only) to date, 1 transfer registered. Early Bird ends April 17.
- Current Online trainers PSD and the BER were asked if they would be willing to provide a license to classroom trainers for the online curriculum. Responses were provided for further discussion by the Training Committee.
- Climate Conference sponsorship/booth was discussed. Updated material could be provided in time. Mission/purpose of conference in line with NEHERS mission.
- **Action Item** – **Bruce to determine if he will have staff that would be willing to attend and staff the booth.**

Manual (Mike Browne)

- Special meeting was held March 15 to discuss the major updates needed on the next manual version. Self-imposed deadline of April to have the updated version available is unlikely to be met.
- Betsy has assisted in getting commitments from various resources to complete outstanding tasks.
- Use of restricted funds can be used to pay for editing services.

Membership/Communications – (Emelie Cuppernell, Betsy Ames)

- Membership renewals mostly completed

Energy Code Committee – (Peter Hubbe)

- March 15 meeting held

- Discussion held about ANSI 301 revisions, particularly those associated with exceptions to duct leakage testing and guarded blower door testing. The Energy Code Committee will issue separate comments to RESNET on this standard.

Other Business

Motion to Adjourn

- ❖ **Motion 4** – Motion to adjourn meeting