

Tuesday June 21st, 2016 1:00pm- 3:00pm

Board Meeting Minutes

Time: 1:00 pm **Web link:** <https://global.gotomeeting.com/join/122221509>

Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone.

Dial +1 (805) 309-0033

Access Code: 122-221-509

Audio PIN: Shown after joining the meeting

Meeting ID: 122-221-509

❖ Roll call:

- Present: Tony, Peter, Jenn, Doug, Laurie, Emelie, Bruce, Betsy
- Absent: Mark Newey, Mark Hutchins, Frank Swol, Peter Hubbe

❖ **Announcement/Reminder**

- Reminder – we are skipping our August meeting and webinar
 - Will meet in July
- Betsy 3-month probationary review (Early March Start)
 - Just completed a self-assessment of the job and her performance so far.
 - There will be an Executive meeting when Mark Newey returns from vacation with a recommendation for the Board.
 - The Board won't record the discussion points addressed during this conversation in the public document of meeting minutes.
- Nominations Committee needed soon

❖ **Secretary's Report (*Jenn Parsons*)**

- Approval of Minutes
 - ◆ April – didn't have quorum to approve last month
 - Doug made a motion to accept the April board meeting minutes. Emelie seconded. All in favor, none opposed. Motion passed.
 - ◆ May
 - Emelie and Doug will abstain as they weren't present in May during the meeting. We need a quorum to vote on these minutes and therefore they can't be voted on now.

❖ **Treasurer's Report (*Mark Newey*)**

- CLEAResult Registration to Accounting System
 - There is an online portal where the Alliance has to enter their tax ID number to be a validated organization for donations.
 - Emelie will enter this information for the Alliance.
- Betsy's ability to sign off/make decisions for minor things for the Alliance
- New Credit card and close old account
 - Waiting for Betsy to get up to speed, and then close old account and transition card to Betsy's name
- Financial update
 - Accounts Payable

- Emelie made a motion to approve the accounts payment in the amount of \$3,026.33. Doug seconded. All in favor. None Opposed. Motion passes.
- Compilation Report
 - Mark Newey was away and not able to review this with the Board.

❖ **Standards Committee (Doug McCleery, Frank Swol)**

- Committee Update
 - Comments were submitted to RESNET related to training and certification.
 - Not a lot of comments but a few were submitted.
 - Doug sent an email to the members stating what comments were submitted.
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- “Proposed substantive changes to RESNET's instruction, assessment and certification standard” – Comments due June 3, 2016
- Standing meeting time?
 - The group would like to set up a formal meeting time, since it is adhoc currently.
 - Doug and Emelie discussed having meetings on Tuesday's.
- RESNET is pushing back the deadline for the software compliance deadline to January 1, 2017. The registry will accept Version 15 ratings after July 1st but won't be required until January 1, 2017.
 - No formal announcement was made but Emelie has heard this change from RESNET employees.
 - There may be an incentive for raters to rate in both versions and see which one is better.
 - But there may be benefits to this for helping educate raters on what the version differences are.

❖ **Training Management (Bruce Bennett)**

- Rater Training Upcoming:
 - Fall Training coming up
 - PSD is delivering the field component of this training. The bidders are all aware of this award.
 - The committee needs to determine if LinkedIn and Google Ads is a good way to advertise.
 - Emelie will post on LinkedIn
- New Sim Exam:
 - “The RESNET HERS Practical Simulation exam will be ready for current RESNET Trainers to take on **May 16, 2016**. Because of the delay in releasing this exam, we will extend the time to take the FREE exam (for Trainers only) through **July 31, 2016**”
 - Dates to Remember:
 - FREE Test for Trainers only—May 16 – July 31, 2016
 - FREE training site—Now for anyone
 - Requirement for Rater Candidates—Begins July 1, 2016
 - Requirement for Existing Raters—By July 1, 2017
 - Cost of exam starting July 1—\$250.00
- Group proctoring at the end of the training for current raters who need to take the fourth test
 - The new RESNET SIM exam will be part of this fall training. Raters will have to pass all 4 tests in order to become a Rater.

- Current Raters will also need to pass this exam. While PSD is delivering the field training, it is an opportunity for Raters in the area to get proctored on the SIM exam.
 - There aren't any limits on the number of students a single proctor can proctor at one time. The only limitation is the field site itself.
 - Emelie didn't think this was a concern if there are 5 students testing. Otherwise they will need more support.
 - Emelie will determine if PSD will add on any additional charges and will let the Training Committee know if this can work for the October training.
 - Emelie asked if the trainer or the Alliance sets up the test on the website.
 - ◆ Betsy and Emelie agreed that it is usually easiest for the Trainer to do the registration.
 - The committee meets June 22nd at 10:00am.
 - For committee discussion:
 - How to advertise for the training online
 - Adding existing Raters to the last day of the training specifically for the SIM exam only.
 - RESNET has partnered with ICC to send out an RFP to training providers. Emelie is interested in seeing if the Alliance should get involved with this or not.
- ❖ **Manual (Mark Hutchins)**
 - Update:
 - Betsy said that there is a volume addendum the committee is working on.
 - A request for feedback will be going out for members for the manual in general by August.
 - The new test will be added into the manual soon.
 - Include ANSI/RESNET 380, review manual for needed updates
 - Mark took first cut at edits, needs standards committee review
- ❖ **Professional Development (Frank)**
 - ~~January~~ January 20th -Energy Gauge
 - ~~February~~ February 17th -EnerScore with Mike Browne
 - ~~March~~ Mark Hutchins: High Efficiency Heating: Parts and Purposes
 - ~~April~~ Ecotrope Software
 - ~~MAY~~ Bruce, Measuring ventilation equipment, what complies with new 380 standard (Bill with TruTech "willing")
 - ~~June 8th~~ Doug, ENERGY STAR design checklist
 - **July 13th** "Solar Hot Water - The Best Rectangle for the Job"
 - **August - Skip**
 - **September** – Emelie, The new software
 - **October** –Frank Swol Codes Update
 - **November** – Peter Hubbe, Climate change, bigger picture, where hers fits
 - **December** – Meet the candidates?
 - **Other Ideas:**
 - **Floating:** Tony, QAD lessons from the field, Laurel Elam (confirmed at conference)
- The last webinar was fairly well attended with a few questions at the end. Doug said it went well overall.
 - RESNET approved the webinar and the exam is posted on the NEHERS website.

- Mark has asked Betsy to follow-up with Spartan, the presenter, to get RESNET credit permission. People are already registered for this webinar.
- The Board may want to find an alternate webinar for September due to the change in requirement by RESNET.

❖ **Membership/Communications (*Emelie*)**

- First official membership/communications held with Emelie and Laurie already.
 - Trying to determine where we are at now with membership
 - How can NEHERS gain more members and sponsorships
 - Looking at restructuring the sponsorship amounts.

❖ **Energy Code Committee (*Peter Hubbe*)**

- Committee update
 - Peter wasn't present to give an update.

❖ **Other Business**

Emelie made a motion to adjourn the meeting at 2:24pm. Bruce seconded. All in favor. None opposed. Motions passes. Meeting adjourned at 2:24pm.