



Meeting Logistics & Information

Date	Wednesday, October 18, 2023	Attendees
Time	9:00am- 11:00am	Betsy Ames, Chris Mazzola, Kaitlyn Mitchell, Cindy Zeis, Jonathan Harrison, Keegan Ebbets, Joe Rando, Nicole Burger, Mike Turns
Meeting Type	NEHERS Alliance – Board Meeting	Non-Attendees
Facilitator	Chris Mazzola	Nick Jones

Meeting Motions			
<i>Motion #</i>	<i>Description</i>	<i>Movement</i>	<i>Favor/Oppose/Abstain</i>
1	To approve September minutes	Motion – Chris Second – Jonathan	6/0/0
2	Exec Com approved \$800 for computer supplies for Brenda (voted over email)	Motion – Joe Second – Cindy	4/0/0
3	To approve AP for \$7034.10	Motion – Joe Second – Cindy	6/0/0
4	To approve Keegan to move back to Associate opening a provider seat	Motion – Chris Second – Joe	5/0/2
5	To Adjourn	Motion – Chris Second – Joe	7/0/0

Roll call:

- Executive Director: Betsy Ames
- 2023 Board: Chris Mazzola, Cindy Zeis, Joe Rando, Jonathan Harrison, Kaitlyn Mitchell, Keegan Ebbets, Nick Jones, Nicole Burger, and Mike Turns.
- Present (quorum = 5): Chris Mazzola, Jonathan Harrison, Joe Rando, Cindy Zeis, Nicole Burger, Mike Turns.
- Late: Kaitlyn Mitchell, Keegan Ebbets
- Absent: Nick Jones

ADMINISTRATIVE ITEMS

Vote on minutes from September (Kaitlyn)

- ❖ Chris motion, Jonathan second, approved unanimously.

Vote on AP for September (Joe)

- ❖ Exec com voted over email to approve \$800 for computer and supplies for Brenda.

- Chris, Cindy, Kaitlyn, and Joe= yes on 9-18-23

- SERRA will have a rate increase from \$168 to \$220 in January.

- ❖ Joe motion to approve AP for \$7034.10, Cindy second, approved unanimously.

Sponsorship Budget Needed:

- Mentorship Programming
- Embodied Carbon
- Bylaws say any check/fee over \$500 requires board approval
 - Set a bucket- how much total to spend. Would like to see list of options of conferences and sponsorships to consider from Brenda.
 - Reporting expectations when Brenda comes back from conferences.
 - Could have Brenda come to part of board meeting.
 - We may need to set expense accounts for ED, PM, and TD, not sure amount. Need to see what is most important. If exceeds account, then board approve.
 - May have interim measure. With funding, can have more permanent number.
 - Open lines of communication and transparency are part of NEHERS culture, important to continue.
 - We can look at this more in depth at next meeting.

- Nominations Committee

- Vote over email on 9/2/23 motion made to move Keegan from Associate to Nick's Program seat and Kaitlyn from Provider to Chris's Rater seat by Mike Turns, seconded by Jonathan, unanimously approved.

- Need to vote to move Keegan back to Associate.

- 3 Provider Seats:

- Jonathan Harrison for CLEAResult
 - Cindy Zeis for PSD
 - Jacob Bodah for ERM? Chris is meeting with Mike, Thurs 26th. They will figure out something.

- 1 Program Seat:

- Joel Martell – National Grid

- Chris motions to approve Keegan moves back to Associate, opening a provider seat, Joe seconds. Jonathan and Cindy abstain.

- NEHERS Board Dinner at RESNET

- Additional paid sponsors welcome

- ABA \$1000
 - Aeroseal \$3000

- Balance was paid for Yard and Sea.

- Meal and drinks and transportation

- Review invitation list

- Embodied carbon committee took a look, and it seems to have everyone on it
 - Some duplicates on list but no one that is missing.
 - Plus, ones?
 - More plus ones this year
 - About 50 people around all night, we typically get around 30-40 people attending.



- Get a preliminary list from the RSVP doc.
- People will leave our dinner to go to their board meetings.

MANUAL (Nick)

- No meeting in September.

TRAINING COMMITTEE (Joe)

- PSD contract for 2024 – needed before October 31 so we can complete our RESNET Training Provider Renewal
 - Cindy said they will expedite the process.
- Fall 2023 Training
 - 18 Full Registrations- class is running now.
 - 4 left on waitlist
 - Class is through the 2 weeks class,
 - Issued an RFP for the 4 remaining students on waitlist to attend a training with Sharla (online course) but have PSD assist for the field components not included. No numbers yet from PSD.
- Stretch Code HERS 42 Course Development
 - Will deliver the series: Bumping back to November. Slide deck looks good, but we are looking for feedback on where we should be publicizing the series.
 - November 30: Session I
 - December 7: Session II
 - December 14: Session III
 - December 21: Session IV
 - Applying for AIA, CSL, and RESNET Credits.
 - Welcome ideas for where to publicize.
 - May turn into ongoing series for case studies.
 - Free to members, pay for quiz.
 - Non-members \$25 each and 4 for \$75.
 - Pay Nick's non-profit and H4H thank you fee for \$200. Part of the proceeds support 3 non-profits. Investigate this:
 - Revenue sharing for quizzes and videos. Find a way to keep track of how much money we are getting for the videos and split it into 3 ways to give to nonprofits. Logistical and administrative
- Grant: [MassCEC: Equity Workforce Planning and Capacity Grants](#)
 - The original grant was essentially a 5-year plan which can be a multimillion-dollar project.
 - So, we removed everything related to the Technical Director position, including curriculum development, until we had secured 3 years of funding.
 - This role will be removed from this grant and put into the request for implementation funding in (end of November.)
 - Left in the Equity Workforce Development Grant is Brenda Building out the wraparound support services for a pilot project. In April of 2024, we will run five students through a pilot using Sharla's prerecorded, RFI or HERS modeler training modules, depending on what the student wants, if they want to be a modeler or RFI.
 - Brenda is setting up the job placement piece, and job readiness training, and case management, at the beginning how we evaluate candidates, all of that is going to get set up under the grant.
 - Trial that with a pilot project from April to June and will follow up with a job placement process.

- Contracting Paperwork Update
- Liability Insurance
 - Betsy is working on this; we will vote by email for diver for the board dinner.
- RFPs for Manual and Curriculum Development
 - RFP Policies and Procedures Document
 - Send RFPs to members only, selected candidates, or our whole network?
 - We have had significant conversations with Sharla Reid about the cost of someone working on the manual.
 - The number came back at \$90,000 for a fully revised manual. In contrast to what it cost last time, 10 years ago it was \$30,000. We have about 3,000 dollars left in manual reserve fund.
 - Brenda recommends we send out an RFP for manual revision.
 - Thoughts?
 - Send out an RFP to our entire network.
 - Score the RFP the Training committee will score the RFPs?
 - Yes, keep it in just edit 'shall' to 'may'.

STANDARDS (Cindy)

- October 11th meeting canceled.
- 10-12 RESNET Announces Standards Actions Public Comment on Proposed Addenda: Draft PDS-01 RESNET/ICC 301-2022 Addendum E-202x and Draft PDS-01 RESNET/ICC 380-2022 Addendum B-202x
- New public comments are coming out this month.

QAD (Jonathan)

- No Meeting in September
- Lots of QA being done, no comments on it.

WEBINARS (Keegan)

- 2023
 - ~~January 25th: Programs webinar – 10 states~~
 - 70 registered/ 43 attended
 - Overall Survey Satisfaction 4.00/5.00
 - ~~February 22: 45L Updates, Energy Star, & ZERH Overview~~
 - 63 registered/ 43 attended
 - Overall Survey Satisfaction 4.41/5.00
 - ~~March 16: Intro to Becoming a HERS Rater for High School Students~~
 - 24 registered/ 11 attended
 - Overall Survey Satisfaction 4.75/5.00
 - ~~April 26: Steps to becoming a PHIUS Verifier~~
 - Tony Lisanti, Bev Craig, Allison Zuchman and Josh Ruedin
 - 35 registered/ 16 attended
 - Overall Survey Satisfaction 4.39/5.00
 - ~~May: None~~
 - ~~June 21st: RESNET: Presidential Proclamation Ending and Everything Else You Need to Know~~
 - Laurel Elam, Valerie Briggs, Billy Giblin, Ryan Meres and Clara Hedrick
 - 39 registered/ 20 attended
 - Overall Survey Satisfaction 4.33/5.00
 - ~~July 12th: The Ins and Outs of Balanced Ventilation~~
 - Wayne Fischer – Emerson Swan (PAID SPONSOR WEBINAR)
 - 104 registered/ 70 attended
 - Overall Survey Satisfaction 4.56/5.00
 - ~~July 19th Bluebeam Revu for Energy Modeling – The Basics with Cindy Zeis~~



- 72 registered/ 47 attended
- Overall Survey Satisfaction 4.66/5.00
- ~~August 9th: Moisture Infiltration~~ Mark Parlee
 - 58 registered
- **September:** none
- **October:** none
- **November 1: Aeroseal (Paid Sponsorship) -CHRIS will moderate.**
- **November 30: Stretch HERS 42 - Session I**
- **December 6th: PHIUS Checklist SF- Isaac Elnecave MF Bumped to 2024, date is TBD**
- **December 7: Stretch HERS 42 - Session II**
- **December 13th: RESNET Conference Recap and Looking Ahead to 2024 with** Emma Bennett, Laurel Elam, Valerie Briggs, Scott Doyle, Billy Giblin and Steve Baden
- **December 14: Stretch HERS 42 - Session III**
- **December 21: Stretch HERS 42 - Session IV**

MEMBERSHIP AND COMMUNICATIONS (Chris)

- Next up- year-end renewals.
- Forums
- Betsy is sending out invoices to providers for membership dues and updates.

ENERGY CODES (Mike T)

- How to build up group attendance- webinar on codes to promote?
- Mike dropped off, get update next meeting.

EMBODIED CARBON (Nicole)

- Energy Services Provider Pitch Sub-Committee
 - ❖ Looking to figure out how to get programs to incentivize embodied carbon.
 - ❖ Nate Conners is leading it, Joel from National Grid is also working on it.
- RESNET EC SDC1500 (Betsy) and Technical Committee (Andy and Mike B.)
 - ❖ Betsy will rep NEHERS and Mike B will be on technical.
- MassCEC Proposal for \$150K (now \$200K) for the workflow and study of 100 homes in MA, Bev is still working on it.
 - ❖ The \$200K is for integration of software and the study of 100 homes
 - ❖ Reaching out to builders directly to fund the software, \$5K donations per builder.
- Publicity for builders to request direct contributions of \$5K to fund software integration.
 - ❖ Question of switching from 501c6 to 501c3
 - ❖ We are tax exempt, but we cannot give letters for tax deduction to people who give us donations. In process, Brenda should more info for us next month or early in 2024.
- Rater Workflow- ongoing
- Speaking Opportunities:
 - ❖ Nov 7-8 Northeast Home Performance Conference
 - NEHERS presence there
 - ❖ Nov 7-10 PHIUSCON
 - Jacob and Chris Magwood are speaking.
 - ❖ Nov 15-17 RESNET Conference
 - Chris Magwood and NEHERS folks speaking.
 - ❖ Nov 17 NESSBE Proposal Accepted
 - Andy, Jacob and Nicole are speaking.
 - ❖ May 21-23, 2024, Getting to Zero Forum



- Put in a proposal.
- Andy- NEHERS putting some marketing money in for these events to get out logo on banner for these speaking events.
 - ❖ Approve it if it is under \$500.
- Strategic Network Development
 - ❖ Woodwell Climate Research Center One Pager
 - How we want to collaborate with them. Looking to finish by end of year.
- ❖ Chris motions to adjourn. Joe seconds, All in favor. Motion passes.