



Meeting Logistics & Information

Date	Wednesday – January 19, 2022	Attendees
Time	9:00 – 11:00 AM	Betsy Ames, Mike Browne, Rich Martin, Sara DeVico, Jonathan Harrison, Dillon Swol, Andy Buccino, Cindy Zeis, Chris Mazzola (late), Nick Jones
Meeting Type	NEHERS Alliance – Board Meeting	Non-Attendees
Facilitator	Mike Browne	Joe Rando, Mike Turns
Web Link	https://global.gotomeeting.com/join/122221509	

Meeting Motions			
<i>Motion #</i>	<i>Description</i>	<i>Movement</i>	<i>Favor/Oppose/Abstain</i>
1	To approve December minutes	Nick motion, Andy second	9/0/0
2	To approve bylaw change for Treasurer	Nick motion, Sara second	9/0/0
3	To approve accounts payable of \$2771.00	Nick motion, Andy second	9/0/0
4	To nominate Mike as President	Sara motion, Nick second	9/0/0
5	To nominate Chris as VP	Andy motion, Sara second	9/0/0
6	To nominate Mike T as Secretary	Andy motion, Cindy second	9/0/0
7	To nominate Nick as Treasurer	Jonathan motion, Chris second	9/0/0
8	To nominate Andy as chair of EC	Chris motion, Nick second	9/0/0
9	To nominate Nick as co-chair of EC	Nick motion, Cindy second	9/0/0
10	To nominate Mike T for chair Energy Codes	Sara motion, Chris second	9/0/0
11	To nominate Cindy for Manual chair	Rich motion, Andy second	9/0/0

12	To nominate Chris for Professional Development chair	Sara motion, Nick second	9/0/0
13	To nominate Sara and Jonathan co-chairs for QAD	Cindy motion, Chris second	9/0/0
14	To nominate Sara chair for Standards	Andy motion, Chris second	9/0/0
15	To nominate Joe chair for Training	Chris motion, Jonathan second	9/0/0
16	To approve Mike T as chair Energy Codes	Sara motion, Chris second	9/0/0
17	To get jute bag for swag if not over \$12	Rich motion, Sara second	9/0/0
18	To adjourn	Rich motion, Sara second	9/0/0

Roll call:

- Betsy Ames, Mike Browne, Rich Martin, Sara DeVico, Jonathan Harrison, Dillon Swol, Andy Buccino, Cindy Zeis, Nick Jones, Joe Rando, Mike Turns
- Present (quorum = 5): Mike Browne, Rich Martin, Sara DeVico, Jonathan Harrison, Dillon Swol, Andy Buccino, Cindy Zeis, Nick Jones, Joe Rando, Mike Turns
- Late: Chris Mazzola (late)
- Absent: Joe Rando, Mike Turns

SECRETARY’S REPORT (*Mike T.*)

- December Minutes

❖ **Nick motion to approve, Andy second, unanimously approved**

TREASURER’S REPORT (*Nick*) (*Betsy*)

- Update to Treasurer Bylaws
- Accounts Payable
- Update on Fraudulent Charges in December

- **Update to Treasurer Bylaws. Each month AP approved by board. Nick goes into Peoples to make ACH transfers. Time consuming. People’s security provisions change frequently. Betsy gathers the info every month. We are proposing that Betsy process payments, but Treasurer oversees and verifies it. Treasurer can process payments when needed. Treasurer will compare AP, to invoices, to accounts details spreadsheet each month. Faster way to get payments out. Used to be that Nick sends paper checks before Covid, since Covid we do it through ACH.**

CURRENT BYLAW 7.4.5

Treasurer. The Treasurer shall: (a) have charge and custody of and be responsible for all funds of the Alliance and deposit all such funds in such banks, trust companies or other depositories, in accordance

with the provisions of these Bylaws; (b) receive and give receipts for monies due and payable to the Alliance from any source whatsoever; (c) sign such documents as shall require the signature of the Treasurer; and (d) in general, perform all duties incident to the office of Treasurer and such other duties as from time to time may be assigned. The Treasurer shall keep full and accurate records of all financial transactions of the Alliance and provide an annual report to the Board of Directors on all income and expenses of the Alliance, and report to the Board at other times when requested by the Board of Directors.

PROPOSED CHANGES:

Treasurer. The Treasurer shall: (a) have charge and custody of and be responsible for all funds of the Alliance and **oversee and verify the deposits of** all such funds in such banks, trust companies or other depositories, in accordance with the provisions of these Bylaws; (b) **oversee and verify receiving and giving of** receipts for monies due and payable to the Alliance from any source whatsoever; (c) sign such documents as shall require the signature of the Treasurer; and (d) in general, perform all duties incident to the office of Treasurer and such other duties as from time to time may be assigned. The Treasurer shall keep full and accurate records of all financial transactions of the Alliance and provide an annual report to the Board of Directors on all income and expenses of the Alliance, and report to the Board at other times when requested by the Board of Directors.

- In December someone tried to hack the website, over 20,000 hits trying to steal a credit card. Our site shut down. Our IT people put more security on the site. Total volume for December was \$26,048 and we were charged \$1884.46 which is 7.23% which is about right. We were not charged for the \$171,000 of fraudulent activity that had been attempted but none of it went through. World Pay still thinks we are not secure. We are getting a \$20 bill every month. R&L Martin will need to look into it again and hopefully update our account to include Betsy so she can access it directly. If they can't, we will need to submit a change of ownership form.
- ❖ **Nick motion to change bylaws as above, Sara second, unanimously approved.**
- ❖ **Nick motion to approve accounts payable of \$2771.00, Andy second, unanimously approved.**

ADMINISTRATIVE ITEMS

- ❖ Welcome New Board Members: Cindy and Jonathan
 - Cindy: Manager of Provider Resources for PSD. Background construction, rater and QAD at PSD. Interest in board, on QAD, Codes and Standards, anywhere can be of help.
 - Jonathan: Been in HERS rating since 2002, QAD for CLEAResult. Runs National Grid New Construction Program. No demand for HERS ratings in RI. Several open rater companies that work with them, he looks over the paperwork. Interested in how people do their jobs as HERS raters and what they need, good for everyone to be on the same page.
- ❖ Farewell to Outgoing Board Members: Dillon and Rich
 - Farewells: Sad to see them go. Always part of NEHERS family.
- ❖ Reminder Current Board Members
 - Check Bio on Website for any Updates

- Send Betsy updated contact info for Board Contact List
- ❖ Set Board Meeting Schedule for 2022 (and maybe also committee schedules)
 - People want to keep it on third Wednesday of the month 9-11AM.
- ❖ Elect Officers
 - President (Currently Mike Browne)
- ❖ Nomination for Mike by Sara, Nick Second, unanimously approved
 - Vice President (Currently Chris Mazzola)
- ❖ Nomination Chris by Andy, Second Sara, unanimously approved
 - Secretary (Currently Mike Turns)
- ❖ Nomination Mike T by Andy, second Cindy, unanimously approved
 - Treasurer (Currently Nick Jones)
- ❖ Nomination Nick by Jonathan, second Chris, unanimously approved
- ❖ Elect Committee Chairs
 - Embodied Carbon (Currently Andy)
 - Working towards recommending a RESNET standard for Embodied Carbon, writing presentation for RESNET and NESEA Boston.
- ❖ Nominate Andy as chair- Chris nominate, Nick second, unanimously approved
- ❖ Nominate Nick as co-chair- self, Cindy second, unanimously approved
 - Energy Codes (Currently Mike T)
 - States in NEHERS share current info and best practices what is considered in each state. Support role of HERS raters.
- ❖ Nominate Mike T. by Sara, Chris second, unanimously approved
 - Manual (Currently Dillon)
 - Not expansion, looking to do reduction. Used to clarify grey areas. Keep things that don't change, remove things that do and point to standards.
- ❖ Nominate Cindy by Rich, Andy second, unanimously approved
 - Membership (default Board President)
 - Professional Development (Currently Andy)
 - Help generate leads, be on webinars to help with intros and questions.
 - Andy looking to let go of PD chair. Have many leads for this year already.
 - If no committee chair, could have board members pick a month to find someone or do their own.
- ❖ Nominate Chris by Sara, Nick second, unanimously approved
 - QAD (Currently Sara)
 - Discuss and provide comment forum.
- ❖ Nominate Sara and Jonathan- by Cindy, Chris second, unanimously approved
 - Standards (Currently Sara)
 - Review standards and comment
- ❖ Nomination Sara by Andy, second by Chris, unanimously approved
 - Training (Currently Joe)

❖ **Nominate Joe- by Chris, second by Jonathan, unanimously approved**

- RESNET Board Dinner Swag
 - Review list of finalists.
 - Chris is requesting pen- about \$6 each.
 - Betsy will sort it out with Mike

❖ **Motion by Rich to get the bag if not over \$12 each. Second Sara, unanimously approved.**

MANUAL (Dillon)

- Nothing New

TRAINING COMMITTEE (Joe)

- Winter 2022 Training Registration Update
 - We have 18 full and 4 online only registrations= 22 plus 8 on waitlist
 - Needed 10 full to break even.
- PSD will send us dates for:
 - Modules: June 6 – June 17th
 - Practical & Testing: June 27th – July 1st
 - Modules: - Sept 12th – 23rd
 - Practical & Testing: October 3rd – 7th

STANDARDS (Sara)

- Nothing New- doing webinar this month.
- List of topics for webinars 10 min webinar segments.
 - 3rd draft of 380
 - Interim amendment- want to scrap Appendix A insulation grading, replace with properly and not properly installed.
 - Interim amendment to allow earlier versions of standards when jurisdiction has stipulated for it to be used. BBRs will accept 301-2014 and 301-2019 for code compliance. Back to RESNET. How allow 2014 to be used, forced their hands. In process, saves integrity of state codes.
 - They allow 2014 in relation to the score, more broadly than expected. Will be big deal because changes to testing protocols. Forced to use checklists with asterisks.

QAD (Sara)

- BBRs clarification about versions of the standard
- How to use the committee to make sure Providers are on the same page
- 2019 is officially mandatory now, may have been doing them. Interim amendment, will have MA people on call, get up to speed on BBRs. Providers can have requirements above and beyond what state says. QAD committee coming up next week. Want to do our best to get providers under MassSave program, doing everything consistently, how to message that. Webinar this afternoon leave time to have discussion. Modeler certification is mandatory. RESNET not fully prepared. Technically never allowed

for modelers to do it without certification, now must have it, anyone working on it is certified rater or modeler. Will be component of rater recertification on modeling.

WEBINARS (Andy)

- ~~December 8th: RESNET overview~~
- **PRELIMINARY 2022**
 - January: Standards Update with Sara
 - February: Monitoring Electrification- Mike Duclos
 - March: RESNET Conference Recap
 - April: Carbon Credits- Carrie Gill/ David Goldstein/ Boston Decarbonization Committee/ Carbon Leadership Forum (formerly Boston) New England
 - May: Programs Webinar- Mike Turns code change coming in July 1 for IECC
 - Additional Items:
 - Building Engineering- Darol Harrison- potential paid?
 - Air to water heat pumps- SW Webb/ Smart Pac
 - John Seigenthaler (siggy0269@gmail.com)
 - Jake Marin (jmarin@veic.org)
 - Please send any thoughts to Andy.

MEMBERSHIP AND COMMUNICATIONS (Mike B)

- Provider Renewals
 - CET- Have list/invoice sent
 - CLEAResult- Paid
 - EAM- Have list/invoice sent
 - ERM- need list of raters for 2022
 - GDS- need list of raters for 2022
 - MaGrann- need list of raters for 2022
 - PSD- Have list/invoice sent
 - SWA- Paid
 - UWLI- Not renewing with RESNET as provider- extend membership until firm decision
 - VEIC- Have list/invoice sent
- Program and Sponsor Follow Up
- Year-end membership renewals have begun

ENERGY CODES (Mike T)

- Nothing New

EMBODIED CARBON (Chris and Andy)

- RESNET Conference Presentation
 - Presenters must each sign presenter agreement and register for conference
- NESEA Conference Presentation



- Had committee meeting- working on outline for presentation. Want to use it to generate support for the EC standard.
 - All presenters must sign agreement for presenter at RESNET.
 - All chairs consider if meeting time ok.
 - Can non-board members come to committees? Yes.
- ❖ Motion to adjourn by Rich, Sara second, unanimously approved.