

NE HERS Board Conference Call, January 9, 2008

In Attendance: Frank Mignecco, Kevin Harrison, Chris Johnson, Kevin Stack, Jim Hammel, Matt Anderson, Adam Gifford, Mark MaGrann, Rob Aldrich, Glenn Haynes and Peggy MacLeod

- Welcome Rob Aldrich and Glenn Haynes!

**Minutes:**

**A motion was made by Frank to approve the minutes of the December 12, 2007 Board Meeting which was seconded by Matt. All were in favor with no discussion and abstension (Adam).**

**Officer Reports:**

President:

**A motion was made by Jim to approve \$500 for the purpose of ordering food for the upcoming Annual Meeting to be held at the Affordable Comfort Conference in Saratoga Springs which was seconded by Kevin H. All were in favor with no discussion or abstensions.**

Treasurer:

- Financial Report
  - The balance in the checking account as of December 1<sup>st</sup> was \$48,934.62
  - Deposits during the month of December were \$10,605.00
  - Bills approved for payment at the last meeting were paid in the amount of \$10,019.69
  - Which left a starting balance for January 1st per the report of \$49,519.93
  - Regular Expenses:
  - Peggy MacLeod – expenses per list \$ 1,904.38
    - Base Salary \$ 750.00
    - Training Salary \$ 675 (11.25 hrs)
    - VEIC transition \$ 0 (0 hrs)
    - HERS manual \$ 150.00 (2.5 hrs)
    - Expenses \$ 329.38
  - RLM Associates \$ 80.00
    - Web update (1.0 hrs @\$80.00)
  - MaGrann Associates \$640.93
    - Meals for November 26<sup>th</sup> training

- Conservation Services Group \$150.00
  - Exam Registration & Results Reporting (6 students @ \$25)
- Gale Turner \$375.16
  - 12.75 HRS @ \$25 = \$318.75
  - Mileage (16.0 miles @\$0.48) = \$7.68
  - Mailing Cost = \$48.73
- CET \$500
  - Refund of Training Provider Alliance Membership Dues
- Anticipated January Checking Account Balance: \$51,869.46 after paying bills
- Pending Accounts Receivables Total: \$85.00
  - GDS 1 Rater Manual pending since 3/20/2007

**A motion was made by Adam to approve the outstanding bills for payment which was seconded by Jim. All were in favor with no discussion and one abstention (Mark).**

Nominations and Officers for 2008:

- Frank Mignecco continue as Treasurer
- Kevin Harrison continue as Secretary
- Kevin Stack to be elected President
- Mark MaGrann to be elected Vice President

**A motion was made by Adam to approve the above Slate of Officers as offered which was seconded by Rob. All were in favor with no discussion or abstentions.**

### **Trainings:**

- Next training scheduled for March 10th
- May 12<sup>th</sup> training to be held in Wall, NJ
- Looking to set up October

### **Monthly Training Topics**

- Need to determine schedule for 2008
- Potential for “Wrap up” training following the February RESNET National Conference

A motion was made to end the meeting by Frank which was seconded by Matt.

The meeting ended at approximately 2:35pm

Respectfully Submitted,

Kevin Harrison