

Meeting Logistics & Information

Date	Friday – May 11, 2018	Attendees
Time	10:00 – 4:00 PM	Peter Hubbe, Frank Swol, Doug McCleery, , Bruce Bennett, Mike Browne, Betsy Ames, Chris Mazzola
		Non-Attendees
Meeting Type	NEHERS Alliance – Annual Board Retreat	Emelie Cuppernell, Rick Wertheim, Nick Jones
Facilitator	Frank Swol	Special Guests
		None
Web Link	N/A	

Meeting Motions

<i>Motion #</i>	<i>Description</i>	<i>Motion Movement</i>	<i>Favor/Oppose/Abstain</i>
1	Motion to approve of March Board minutes	Moved by Doug McCleery Seconded by Frank Swol	5/0/0 (Bruce not yet present)
2	Motion to approve accounts payable for month of April	Moved by Frank Swol Seconded by Mike Browne	5/0/0 (Bruce not yet present)
3	Motion to approve language for insurance waiver for training attendees	Moved by Bruce Bennett Seconded by Mike Browne	6/0/0
4	Motion to adjourn meeting	Moved by Frank Swol Seconded in spirit by the entire group	6/0/0

Discussion

Announcements/Reminders:

- **Announcements –**
 - Treasurer Transition is complete!
 - Board Contact Info List- contact info was confirmed.
 - NEHERS Website issues: If anyone one had noticed there have been times of late when the NEHERS website could not be accessed. Randy has moved the site to a new server though and things seem to be okay now.
 - RESNET Practical Simulation Refund Letter. Frank to send to Nancy, Cathy, and Chris S, cc Emma and Laurel.
- **Summary of Accomplishments**
 - 2018 RESNET Conference Dinner was a success. Frank suggested including some activity other than dinner to future events to allow for more interaction between attendees. Doug suggested that a drinks/appetizer/buffet format with small tables would allow attendees to get up and move around.
 - 2017 was a year of successful trainings.

Secretary's Report (Doug McCleery)

- April board meeting was cancelled, so March meeting minutes were reviewed.
- ❖ **Motion 1:** Approval of March board minutes

Treasurer's Report (Frank Swol for Nick Jones)

- Financial update
 - April Accounts Payable
 - Financial Statement review
- ❖ **Motion 2:** Approval of April accounts payable in the amount of \$2,311.67.

NEHERS Insurance Discussion

- We have confirmed that our current insurance does not cover us for accidents that occur during training.
- We reviewed insurance waiver document for use with training attendees indicating that NEHERS is not responsible for accidents during training.
- ❖ **Motion 3:** Approval of insurance waiver language for use with training students.
- We discussed how to cover building owners who offer test houses for NEHERS to use for field testing. They are not currently covered by NEHERS insurance. Emelie is currently assessing PSD's coverage for this condition.
- **Action Item** – Ask Emelie to provide information regarding options for coverage based on PSD's research. Ask Betsy to follow up with insurance carrier that offers coverage through RESNET for advice about coverage.

Standards Committee (Doug)

- Update on ANSI 301 comments. Response from Gayathri was shared and discussed.
- **Action Item** – Doug will respond to Gayathri's email.
- Insulation Grading was discussed - comment period ends June 3
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Membership/Communications – (Betsy Ames)

- Membership renewals complete
- Betsy provided a Membership Report for discussion by the group. Membership is holding steady over the past 2 years. Biggest opportunity appears to be with Associate members. What value can we provide to these potential members. Vendors who sell products and services to HERS Raters might appreciate the opportunity to sponsor events, such as training, NEHERS dinner etc.
- Providers who may have Raters in the Northeast region were identified for future discussion: EnergyLogic (National), Cornerstone (OH), Tacoma (OH).

Elections

- Bruce Bennett, Emelie Cuppernell, Peter Hubbe, Mike Browne, and Rick Wertheim's terms expire this year.
- Bruce and Emelie can't run again.
- We have 3 Rating Provider slots, 1 Training Provider slot, and 1 Program Slot to fill. PSD's Training Provider Slot may be challenging to fill.
- Mike will run again, Peter will consider running unless we have a candidate that we would like to introduce. We will need to discuss with Rick Wertheim whether he will run again.
- **Action Item** – Form nominating committee (Frank, Doug, Chris and Nick) and schedule first call for June 5 to get a strong start.

Annual Evaluation for Betsy

- **Action Item** – Frank and Emelie to schedule call with Betsy to discuss evaluation.

Manual Committee (Mike)

- Delegating the list of updates and gathering the new information. Meeting 1st and 3rd Thurs of each month until we are done.
- Changes of a technical nature should be approved by the standards committee before being put into the manual
- List of outstanding tasks was shared by Mike
- We confirmed that Manual Funds were available to pay for tasks that could not be performed by member volunteers as well as for marketing of the new/updated manual.

Energy Code Committee – (Peter Hubbe)

- March 15 meeting held. The committee will meet again in June.
- Rather than issuing separate comments to revisions to ANSI 301, as was planned, the Energy Code Committee joined with the Standards Committee in issuing joint comments.
- Peter provided an update regarding other Energy Code related developments in the Northeast region.

Professional Development (Chris Mazzola)

- Joe Medosch presented There's an App for That! On March 28
- April training was delayed slightly and held on May 2, when Dan Paine of Broan presented on Balanced Ventilation.
- A second training for May is planned for May 23, with Nick Jones presenting on the CT Zero Energy Challenge.

Calendar of Events

- ~~January Industry Updates (Emelie Instruction, Mike 380, Frank ENERGY STAR)~~
- ~~February This month's webinar had to be skipped due to lack of presenter interest~~
- ~~March Joe Medosch will be presenting There's an App for That!~~
- ~~May Dan Paine, Broan Balanced Ventilation, Why it is the Future of Ventilation.~~
- May- Nick Jones – Zero Energy Challenge
- June- Emelie Cuppernell
- July- Peter Hubbe – Topic – Solar PV for new homes. How can collaboration between two industries be accomplished?
- August- skip
- September- Frank Swol
- October- Mike Brown
- November- Doug McCleery
- December- Meet the Candidates/ Something Else
- January – No Webinar

Training Management (Bruce Bennett)

- Spring training set for Berlin, CT.
- The BER's proposal and pricing for recorded online training was discussed by the group.

- A partnership with Building Energy 2019, held in the spring in Boston, will be sought by Mike Browne. The goal would be to be able to provide a HERS Ratings track that would be eligible for Rater continuing education credit under the NEHERS Training umbrella.
- **Action Item** – Mike to discuss with Building Energy planning committee at their next meeting on June 5.

Other Business

Motion to Adjourn

- ❖ **Motion 4** – Motion to adjourn meeting at 3:45PM.