

Meeting Logistics & Information

Date	Tuesday – January 15, 2019	Attendees
Time	1:00 – 3:00 PM	Frank Swol, Doug McCleery, Emelie Cuppernell, Mike Browne, Betsy Ames, Nick Jones, Rob Salcido, Mike Turns, Joe Rando, Kevin Hanlon
		Non-Attendees
Meeting Type	NEHERS Alliance – Board Meeting	Bruce Bennett, Peter Hubbe, Rick Wertheim, Chris Mazzola
Facilitator	Frank Swol	Special Guests
		None
Web Link	https://global.gotomeeting.com/join/122221509	

Meeting Motions

<i>Motion #</i>	<i>Description</i>	<i>Motion Movement</i>	<i>Favor/Oppose/Abstain</i>
1	Motion over email to approve December 20, 2018 Board Meeting minutes	Moved by Frank Swol Seconded by Nick Jones	4/0/0
2	Motion to nominate Joe Rando as Training Committee Chair	Moved by Frank Swol Seconded by Mike Browne	10/0/0
3	Motion to nominate Mike Turns as Codes Committee Chair	Moved by Frank Swol Seconded by Mike Browne	10/0/0
4	Motion to nominate Kevin Hanlon and Rob Salcido as Standards Committee Co-Chairs	Moved by Frank Swol Seconded by Mike Turns	10/0/0
5	Motion to nominate Mike Turns as Secretary	Moved by Frank Swol Seconded by Kevin Hanlon	10/0/0
6	Motion to nominate Chris Mazzola as Professional Development Committee Chair	Moved by Frank Swol Seconded by Joe Rando	10/0/0
7	Motion to nominate Frank Swol for Membership Committee Chair	Moved by Nick Jones Seconded by Rob Salcido	10/0/0
8	Motion to nominate Mike Browne for Manual Committee Chair	Moved by Frank Swol Seconded by Mike Turns	10/0/0
9	Motion to nominate Nick Jones for Treasurer	Moved by Frank Swol Seconded by Rob Salcido	10/0/0
10	Motion to nominate Doug McCleery for Vice President	Moved by Frank Swol Seconded by Mike Browne	10/0/0
11	Motion to nominate Frank Swol for President	Moved by Nick Jones Seconded by Joe Rando	10/0/0

12	Motion to approve current accounts payable for December in the amount of \$2,245.28	Moved by Nick Jones Seconded by Frank Swol	10/0/0

Thanks/ Welcome

- **Frank:** offered thanks to outgoing board members for their service and welcomed new board members, recognizing that everyone has a lot going on and we welcome and appreciate their contributions.
- **Emelie:** it's been a pleasure being on the board for 6 years, it's a great organization, the goal is to support the industry at various levels. Please show up! If you're wondering how to be a good board member, showing up and participating would be excellent.
- **New members:** introduced themselves and said what they would like to contribute:
 - **Mike Turns:** has been with PSD for 6 years. Started managing new homes programs. Now manages utility rebate programs in PA. Background from Penn State in building codes, likes to focus on energy codes. Interest in how we can drive up energy efficiency or decarbonization goals through energy codes and the HERS rating industry plays a big role in that.
 - **Rob Salcido:** has been with Ekotrope for a few years. Has over 25 years experience in the industry both in commercial and residential, with the last 18 focused on residential and energy rating software. Interested in energy efficiency and sustainability of buildings and improving the built environment. He hopes to bring knowledge and expertise, time will tell where he will be most useful, and looks forward to it.
 - **Kevin Hanlon:** HORIZON Residential Energy Services- started in weatherization and building efficiency in 2003, worked for Wes Riley, and eventually bought the company and has run it ever since. Equally in existing home and new construction, 4 person shop. Question: if there are any objectives or initiatives NEHERS has undertaken but remain to be finished? Goal: Try to determine the top 5 or 10 everyday obstacles that raters face that slow down their progress towards successful completion of HERS ratings.
 - **Joe Rando:** has been with GDS for 8 years. Start as field employee, HERS rater, with a construction background. Worked his way up to technical supervisor and QA liaison to their outside QA. Really excited to see how we can collectively do some good. Hopes his time can be useful both in terms of learning and also providing value to the Alliance.

Secretary's Report (*Doug*)

- Review minutes from December 2018 meeting.
- ❖ **Motion 1 – Motion to approve minutes made over email was made by Frank and seconded by Nick. Vote was unanimous.**

Standards Committee (*Doug McCleery, Mike Browne*)

- Doug: Kevin asked about initiatives started but not finished. Part of what we do is recognizing that raters don't have a chance or have the time to review pending standards, that's something we do as a group here and we try to think of those things as a rater from the Northeast US, so we try to represent raters who work on smaller projects, rather than hundreds of units in a subdivision, raters in heating climates, and raters of multi-family buildings. We get involved in urban areas of the Northeast, we have more multi-family stuff than we do in many parts of the country. It often is reactive, that we react to proposals, representing raters in our part of the country and try to serve them as someone that reviews and comments on standards.
- Frank: That gets noticed at the RESNET level, we are one of the most regular contributors of constructive, thoughtful comments. We've been building up good traction with them because we are always participating in the process. And sometimes you have certain amendments that get very few comments, we tend to always be making that a priority. Certainly one of the most active committees.

- Doug: Doesn't have to be reactive, if we see something we can propose amendments to the standards. We have a good strong group here, current and past members of the board, who tend to participate so if there is something, if we come up with an obstacle to raters making progress that is related to standards, we can jump in
- Link to pending amendments: <http://www.resnet.us/blog/wp-content/uploads/2018/04/RESNET-Pending-Standard-Amendments-3-28-18-Completed.pdf>

Board Contact Sheet

- Betsy will circulate by email.

Biannual NEHERS Report to State of Vermont

- Nick and Betsy will follow up

RESNET Board Dinner

- All of the new board members got their invitations.
- We have 21 RSVPS and 9 guests= 30 total.
- No response from governmental invitees, affected by shutdown.
- Betsy will send calendar invite after the RSVP deadline on January 18th is passed.
- Frank will send the additional names from EPA to Betsy.

Selecting Officers and Committee Assignments

- ❖ **Motion 2 - Motion to nominate Joe as Training Committee Chair was made by Frank and seconded by Mike Browne. Vote was unanimous.**
- ❖ **Motion 3 - Motion to nominate Mike Turns as Codes Committee Chair was made by Frank and seconded by Mike Browne. Vote was unanimous.**
- ❖ **Motion 4 - Motion to nominate Kevin and Rob as Standards Committee Co-Chairs was made by Frank and seconded by Kevin. Vote was unanimous.**
- ❖ **Motion 5 - Motion to nominate Mike Turns as Secretary was made by Frank and seconded by Mike Browne. Vote was unanimous.**
- ❖ **Motion 6 - Motion to nominate Chris as Professional Development Committee Chair was made by Frank and seconded by Joe. Vote was unanimous.**
- ❖ **Motion 7 - Motion to nominate Frank as Membership Committee Chair was made by Nick and seconded by Rob. Vote was unanimous.**
- ❖ **Motion 8 - Motion to nominate Mike Browne as Manual Committee Chair was made by Frank and seconded by Mike Turns. Vote was unanimous.**
- ❖ **Motion 9 - Motion to nominate Nick as Treasurer was made by Frank and seconded by Rob. Vote was unanimous.**
- ❖ **Motion 10 - Motion to nominate Doug as Vice President was made by Frank and seconded by Mike Browne. Vote was unanimous.**
- ❖ **Motion 11 - Motion to nominate Frank as President was made by Nick and seconded by Joe. Vote was unanimous.**
 - Emelie: Be sure to follow Robert's Rules to ensure open discussion and everyone has opportunity to run.

Treasurer's Report (Nick) Nick not present. Report presented by Frank.

- Financial update – we had a loss of \$10,878 for the year. This is mostly due to training revenue, and is about 4-5 less students than we had last year.
- Accounts Payable – reviewed and approved.
- Compilation Report – reviewed.

- Betsy reviewed the profit and loss report for 2018 and is working on 2017 because revenue for 2018 was not always in the correct categories. Overall profit and loss for the organization does not change, but ensuring that revenue is in the correct categories will allow direct comparisons of different types of revenue. Laurie did not do this but Betsy will watch more closely going forward.
- Restricted Manual Fund- only for things related to manual updates.

❖ **Motion 12 - Motion to approve current accounts payable of \$2,245.28 was made by Nick and seconded by Frank. Vote was unanimous**

Membership & Communications

- Year End Renewals in process.
- Reviewed Sponsor Brochure for RESNET Conference and Sponsor List.
 - One of the benefits of being a sponsor is that they can do a promotional webinar about a specific product or service, which is different from our educational webinars that qualify for RESNET credits.
 - Betsy will have the brochure printed and sent to Frank before the RESNET conference.
 - Betsy will email sponsor list to Board Members going to RESNET conference.
 - Nick and Doug are not going. Joe and Bruce are up in the air.
- Reviewed Prospective Program Letter and Contact List.
 - Kevin Hanlon will send Betsy contacts for NH.
 - Frank will copy them on the letters so they know where it's coming from.
 - Frank is working on NJ.
 - Emelie said that she, Mike, and Cathy are discussing PA because PA and MA overlap through MassSave. But there are PEKO, PPO, and First Energy that they are looking for the specific names. Will email Betsy names for NY.
 - MA is a current program member, so is not on the prospective list.
 - RI- Betsy will follow up with contacts from manual updates. CLEAResult has almost all the work there. Check with NEHERS members from CLEAResult.
 - ME- no HERS rating program there.
 - Betsy will email Frank letters to sign.
- From November minutes - Propose a discussion for early or mid-2019 about rates and about how to grow more membership. Nick suggested rebranding as an option to expand appeal beyond rating industry. No action taken.

Training Management (*Bruce Bennett*) *Bruce not present. Discussion let by Frank.*

- Winter 2019 Training:
 - Online (BER): Jan 21- Feb 1
 - Classroom (PSD- Springfield, MA): Feb 11-15
 - We have 7 paid registrations, 1 classroom only, and 1 RFI, so will break even. We had to turn down one registration because it would bump us up to a second trainer and put us back in a deficit.
- Spring 2019 Training:
 - Online (BER): April 29- May 10
 - Classroom (BER- Manchester, NH): May 20-24
- RFI- Joe will follow up with Bruce.
 - Betsy will send Joe training committee notes.
 - There is no training for RFI but have to take the CAZ Practical, pass Blower Door and Duct Leakage Testing, but don't do modelling. They have probationary field evaluations under the supervision of a rater and a graded field evaluation with a Candidate Field Assessor under a provider.

Manual (*Mike Browne*)

- No discussion

Professional Development (*Chris*) Chris not present.

- Board members share responsibilities to find a presenter or give a presentation themselves for each month.
- Sponsor/Promotional webinars do not qualify for RESNET credits, we are looking for something general, not about a specific product or service for our regular educational webinars.
- The first thing Betsy needs is the title and a short description so she can get it on the website and send publicity. For applying for RESNET credits, it's best to get all the materials to Betsy 2 weeks in advance so she can apply for RESNET credits before the presentation, but often it works out that presenters get the documents to her the day before or day of and we apply after the fact.
 - January- *Real World Performance of Air Source Heat Pumps* with Mike Duclos
 - February- Chris Mazzola
 - March- Emelie? To Test or Not to Test (Duct Testing) Mike Turns
 - April- Frank
 - May- Doug
 - June- Joe Rando
 - July- Nick Jones
 - August (often skip)
 - September- Rob Salcido
 - October- Mike B.
 - November- Kevin Hanlon
 - December- Meet the Candidates/ Something Else

Additional Possibilities:

- Heat Transfer and Heat Loss Calculations- Mike Duclos
- Program Updates from each state
- Rob Shearer- High performance Windows- he contacted us.
- Anna Walter- international codes
- National Water Rating System Standard- Ed Osann- Chris has an inquiry out with him.
- FEMA to possibly do one on disaster recovery and rebuilding communities- Chris
- HELIX would like to do an update in the fall of 2019
- New ASHRAE Course: Benchmarking and Assessment of Building Energy Performance
 - <https://www.ashrae.org/File Library/Communities/Student Zone/Educational Resources/Building-EQ-course-flyer.pdf> from Chris
- SCN Webinar-Sian Martins sian.martins@autocase.com from Chris\
- Autocase models the environmental and social dollar values of designs and, together with financial costs, evaluates their net, Triple Bottom Line (TBL CBA) benefit over the life of a project using a rigorous cost-benefit analysis (CBA) framework, enabling design teams to make the most informed decisions. – From Chris
- Mike Duclos a possibility for January with a topic of Heat pump installation problems

Energy Code Committee (*Peter Hubbe*) – Peter not present

- No discussion

❖ Motion 13 – Motion to adjourn was not made.