

## Minutes for November 18<sup>th</sup>, 2014 NEHERS Board

Time: 1pm

### ❖ **Announcement/Reminder**

- Roll call: Emelie Cuppernell, Laurie DiDonato, Doug McCleery, Jenn Parsons, Tony Lisanti, Mike Browne, Frank Swol
- Absent: Eurihea Speciale, Bruce Bennett, Matt Dudley
- Nominations update
- Meet the candidates webinar in December 3rd
- Do we also want to include a separate webinar or combine another topic with this webinar?
- Wes doing a wood burning webinar

### ❖ **Secretary's Report (Emelie)**

- Approval of minutes of last meeting
  - No minutes from October – pushing to next month for approval

### ❖ **Treasurer's Report (Jennifer)**

- Accounts payable authorization
- ❖ Invoice to BER higher than expected due to extra students - ok
- ❖ Jenn made a motion to approve payables totaling \$16,960.06, second by Mike, no further discussion, all in favor none opposed.
  - Financial update
  - Discounts on credit card transaction fees

### ❖ **Training Committee (Bruce)**

- Rater Training Update
  - Laurie - Rater training is done
    - No official feedback from Chris yet
    - Some challenges with letting people sign up after the online session occurred
    - 15 total in the classroom
    - 13 online
    - \$6,000 in profit (roughly)
    - Training committee had a meeting with PSD to adjust the online fee, came to an agreement with them
      - An online schedule is set for next year with PSD
    - Canceled NH training for next year, ERM may do the first Spring training and the Alliance will send RFP's out for the other two classroom trainings
    - Is there enough demand in NJ to attempt a classroom training in that state?
      - Doug has 2 on staff that will need to be trained, Frank is in a similar boat.

CAZ Training - all done :)

- A few people still needs to test
- 43 trained, 4 different sessions, only one person still needs to test
- Good feedback from the field portion
- HERS Intro Training for code enforcement – table until 2015

### ❖ **Technical Committee (*Doug*)**

- Tech committee update on the manual
- Manual budget status
  - Manual Committee -
  - Some feedback came in, Emelie will set up a folder in the Google Drive
- Doug McCleery update:
  - REM Software group - Rob Salcido sent out a notice about the modifications to the software, switching the 2006 IECC with the reference home. REM 15 will incorporate these changes.
  - Doug's company sent a round of files to get batch reports on and found that the HERS index on average changed 4 index points
  - New ANSI Standard compliant software will be rolling out by November 30th (180 days after adoption of the new standard)
  - RESNET staff is preparing a white paper requesting an extension of the timeline on transitioning to new software beyond the 60-day current requirement

#### Future Discussion for Manual Committee:

- Are we selling manuals? Are people buying them?
- Are we still waiting on decision for the digital copy - manual committee to discuss
- Manual committee to discuss the editor position

### ❖ **Professional Development Update (*Frank*)**

- ❖ LEED for Homes webinar last week, went well, low attendance
- ❖ Do we want to combine the meet the candidates with another presentation/event? State of the Alliance?
- ❖ Open forum discussion or Wes's presentation, paired with NEHERS
  - Future topics
    - December 10<sup>th</sup> – forum on future of the Alliance?
      - meet the candidates?
  - Ideas
    - RESNET ANSI Standard – RESNET Staff Standards Manager Rick Dixon
    - Software/standards updates - AEC
    - Ventilation testing (ES)
    - HVAC load calcs
    - Wood burning stoves

### ❖ **Membership Committee (*Matt*)**

- Membership status
  - Plans for 2015 renewal
- Rate changes for 2015?
  - Just increased in 2014

### ❖ **Communications Committee (*Matt*)**

- Update – website, marketing plan for 2015
- Services pricing discussion

- Offering services for other organizations who are not training providers who want to use NEHERS as the training provider and our system to get RESNET PDHs for their own events – approached by NESEA

❖ **QAD Committee (*Emelie*)**

- QAD email/hotline –
- Highlights of ongoing QA updates and pipeline
  - QI Task Force options
    - RESNET BOD policy vote on 11/02 discussion
- MF interim guidelines
- Consistent process for complaint resolution

❖ **Code Committee (*Mike B*)**

- NE code developments
- Consistent process for submitting documentation for code compliance
- Sheet metal board issue in MA (ongoing)

Mike made a motion to adjourn, 2:34 – second by Emelie, all in favor, none opposed.