

## Minutes for October 21<sup>st</sup>, 2014 NEHERS Board

**Time: 1 pm**      **Web link:** <https://global.gotomeeting.com/join/801830933>

Or, call in using your telephone.

Dial +1 (805) 309-0027 Access Code: 801-830-933 Audio PIN: Shown after joining the meeting

Meeting ID: 801-830-933

### ❖ **Announcement/Reminder**

➤ Roll call

❖ Present: Mike Browne, Laurie Didonato, Tony Lisanti, Emelie Cuppernell, Jenn Parsons, Frank Swol, Matt Dudley, Doug McCleery, Eurihea Speciale

❖ Absent: Bruce Bennett

➤ Vote on Nominations Committee

- Explain process and timeline
- Call for nominees

- Meeting on Friday to come up with a list of candidates
- Peter Harding has agreed to help out
- Mike Browne, Eurihea Speciale
  - Doug McCleery and Frank Swol are invited but may not make it.
- If anyone on the Board knows of any good candidates or anyone interested in running - send the information to Laurie by noon on Friday October 24th
- Eurihea made a motion to approve Nominations committee, second by Tony, all in favor none opposed
- Two Rating Provider slots are open
- Matt Dudley is not running again, so an associate position is open
- Could a Provider appoint a Rater representative to run in the Provider category? The by-laws do not prevent it.
- 9 people is the goal for the nominations committee

➤ Conference update from Laurie DiDonato

- Not as good placement as last year. Collected 5-7 names for email list. Good but not great

### ❖ **Secretary's Report (Emelie)**

➤ Approval of minutes of last meeting

❖ Motion by Mike Browne to approve September minutes, second by Doug McCleery, all in favor none opposed - minutes approved

### ❖ **Treasurer's Report (Jennifer)**

- Accounts Payables not quite ready
  - RESNET Item needs to be removed, already paid
  - Actual accounts payable: \$10,315.45
    - Jen made a motion to approve September accounts payable (removing RESNET provider payment and adding collective copy invoice) second by Eurihea, all in favor, none opposed
- Profit and Loss Statement review

- Still not clear which funds belong where on the sheet
- Eurihea made a motion to table the Profit & Loss, second by Mike, all in favor, none opposed.
- Jenn's term is up as a program member, she could run another term as an associate member? - The board likes this idea
- ❖ **Training Committee (Bruce)**
  - Rater Training Update – Laurie
    - Upcoming rater trainings
  - HERS Intro Training for code enforcement – table until 2015
  - 14 attended online in September-October online class
  - 14 now in the classroom for CT
  - CAZ training update
    - Training committee considering not continuing the arrangement with Phius to market and get credits, their testing set up is complicated.
- ❖ **Technical Committee (Doug)**
  - Tech committee update on the manual
  - Manual budget status
  - RESNET amendments to technical standards - update
- ❖ Heat Pump water heater impact on conditioned space is not a part of the HERS calculations currently
  - Talking with Eurihea to discuss petitioning RESNET to address
- ❖ Issue with REM 15 and potential change in the HERS Score - more on this from Rob during January presentation
- ❖ **Manual Design/Marketing Group (Matt, Mike, Laurie, Tony, Frank)**
  - Proposal for online manual (TL)
  - Update/maintenance plan?
    - How often?
    - What's the process?
    - Who does what?
  - Logo design – new logos submitted on 9/30
  - Laurie has done some research on amazon, may not be the best option for us, you only get 70% of revenue
  - Waiting for more input from committee on this
  - Looking into potential editor
  - Mike made a motion to go with the displayed logo with the brighter colors and reverse the grading on the black and white version so the smaller house is bolder. - All in favor, none opposed
  - How to roll out the new manual
- ❖ **Professional Development Update (Frank)**
  - Future topics
    - November – LEED for Homes
    - December – meet the candidates?
      - Do we want a second webinar in January? Or add on to the meet the candidates call?

- Ideas
  - RESNET ANSI Standard – RESNET Staff Standards Manager Rick Dixon
  - Software/standards updates - AEC
  - Ventilation testing (ES)
  - HVAC load calcs
  - Wood burning stoves

❖ **Membership Committee (*Matt*)**

- Membership status
  - Plans for 2015 renewal

❖ **Communications Committee (*Matt*)**

- Update – website, marketing plan for 2015
- Website undergoing updates – new training platform
  - Updates to NEHERS website pertaining to new training platform – Laurie
- Services pricing discussion
  - Offering services for other organizations who are not training providers who want to use NEHERS as the training provider and our system to get RESNET PDHs for their own events – approached by NESEA

❖ **QAD Committee (*Emelie*)**

- QAD email/hotline – announcement of updates to QA standards language
  - 3 new QA related amendments due 1<sup>st</sup> week of October
- Highlights of ongoing QA updates and pipeline
  - QI Task Force options
    - RESNET BOD to vote on option selected by Task Force
  - Ongoing Chapter 9 updates
- MF interim guidelines
- Consistent process for complaint resolution

❖ **Code Committee (*Mike B*)**

- NE code developments
- Consistent process for submitting documentation for code compliance
- Sheet metal board issue in MA (ongoing)

❖ **Other Business**

- BOD retreat follow up
- 2015 goals and priorities:
  - NEHERS Core Strengths:
    - Monthly webinars
    - Rater Trainings
      - ◆ ~~Training restructuring project~~
      - ◆ Schedule and fill 4 classes per year
    - Reference/training Manual

- Membership/sponsorship
- Projecting growth, staffing projection, using subcontractors for specialized ongoing projects
  - Training Manual maintenance, platform
  - Website maintenance, updates, etc.
- Nominations:
  - Existing Board Member Renewal
  - New Board Members
  - Executive Committee
- RESNET matters:
  - QI Task Force
  - Other matters