

Minutes for July 14th, 2014 NEHERS Board

Time: 3:00 pm

Web link: <https://global.gotomeeting.com/join/801830933>

❖ **Announcement/Reminder**

- Roll call: Jennifer Parsons, Frank Swol, Mike Browne, Doug McCleery, Emelie Cuppernell, Eurihea Speciale
- Absent: Bruce Bennett, Tony Lisanti, Matt Dudley

❖ **Secretary's Report (Emelie)**

- Approval of minutes of last meeting
 - July, 2014
 - Motion by Mike, second by Doug, all in favor none opposed

❖ **Treasurer's Report (Jennifer)**

- Accounts payable authorization
 - Laurie's includes training bonus
 - Lauren McFeely was paid
 - Motion to approve by Jennifer for the June charges of \$8,050.06, second by Frank, all in favor one opposed.
- Financial update

❖ **Training Committee (Bruce)**

- Rater Training Update – Laurie
 - Previous training wrap-up, stats
 - Profit of \$6,594
- CAZ Training Update
 - Awarded but not announced for the classroom
- HERS Intro Training for code enforcement – proposal not ready
- Partnering w/ NEHERS to fill online training (EC)

❖ **Technical Committee (Doug)**

- Tech committee update on the manual
- Manual budget status
- RESNET amendments to technical standards
 - 2 new amendments
 - RESNET Proposes Domestic Hot Water Amendment to its ANSI Standard for Home Energy Ratings
 - Continuing work on heat pump water heater discussion

❖ **Manual Design/Marketing Group (Matt, Mike, Laurie, Tony, Frank Swol)**

- Proposal for online manual (TL)
- Still waiting on a proposal?

❖ **Professional Development Update (Frank)**

- Future topics
 - July – Home Energy Score (what’s happening in CT and how it is being used in the marketplace) Jane Lano(UI) & Joan Glickman(DOE)
- Ideas
 - RESNET ANSI Standard – RESNET Staff Standards Manager Rick Dixon – not having luck getting in touch with Rick, will reach out to Laurel Elam
 - Software/standards updates - AEC
 - Ventilation testing
 - New sponsor member may be interested in a webinar this calendar year

❖ **Membership Committee (Matt)**

- Membership status

❖ **Communications Committee (Matt)**

- Update – website, marketing plan for 2014
- Website undergoing updates – new training platform
 - Updates to NEHERS website pertaining to new training platform - Laurie

❖ **QAD Committee (Emelie)**

- QAD email/hotline – announcement of updates to QA standards language
- Consistent process for complaint resolution

❖ **Code Committee (Mike B)**

- NE code developments
- Consistent process for submitting documentation for code compliance
- Sheet metal board issue in MA

❖ **Other Business**

- **Laurie DiDonato raise structure (vote needed)**
- Jennifer made a motion to approve a \$2.25/hr raise for Laurie Didonato effective July 1st 2014, second by Tony Lisanti, all in favor, none opposed
- 2014 goals and priorities:
 - NEHERS Core Strengths:
 - Monthly webinars
 - ◆ One month to make up already, but have sponsor calls to fill in gaps
 - Rater Trainings
 - ◆ Training restructuring project
 - ◆ Schedule and fill 4 classes
 - Reference/training Manual
 - Membership/sponsorship
 - 2014 bi-annual retreat – where to hold?

- NE Utilities in Berlin, CT, or Peggy's place in Northampton, MA
- September 19th, 2014
- Possibly combine with another event (Provider/QAD roundtable meeting)
- Projecting growth, staffing projection, using subcontractors for specialized ongoing projects
- Website maintenance, updates, etc.
- RESNET matters:
 -

Tony has a proposal for the manual marketing project, he will send around portfolio information and the board will make a vote via email.

Eurihea made a motion to adjourn, second by Tony, all in favor none opposed.