

Minutes for June 18th, 2014 NEHERS Board

Time: 3:00 pm

Web link: <https://global.gotomeeting.com/join/801830933>

❖ Announcement/Reminder

- Roll call
- Present: Eurihea Speciale, Emelie Cuppernell (late), Laurie DiDonato, Tony Lisanti, Bruce Bennet, Doug McCleery, Jennifer Parsons, Frank Swol
- Absent: Mike Browne, Matt Dudley

❖ Secretary's Report (*Emelie*)

- Approval of minutes of last meeting
 - May, 2014, Motion to approve made by Doug McCleery, second by Bruce Bennett, all in favor none opposed.

❖ Treasurer's Report (*Jennifer*)

- Accounts payable authorization
 - \$2,200 for Lauren McFeeley will come out of manual funds
 - The remaining will come out of general account
 - Jenn made a motion to approve accounts payable through May 31st with the exception of \$150 to Serra for a total of \$6751.8, second by Eurihea, all in favor none opposed.
- Financial update
 - Slightly ahead or right at where the Alliance was last year financially

❖ Training Committee (*Bruce*)

- Rater Training Update – Laurie
 - Online class went well, now students are in the field
 - Next online portion is available online but no sign ups, classroom portion is out to bid, due June 24th
 - Can Bruce bid on an RFP that the training committee sends out? -yes this is fine as long as the alliance is voting on it as a group
 - Can Raters take the CAZ with a remote proctor? The RESNET webinar stated that it needs to be in the presence of a Rater Trainer... we need to reach out and get clarification on this, Laurie will reach out. The current proctoring guidelines do not specify the need for testing to be done in the presence of a trainer
- HERS Intro Training for code enforcement, etc.
- Partnering w/ NEHERS to fill online training (EC)

❖ Technical Committee (*Doug*)

- Tech committee update on the manual
- Manual budget status
 - We have a little over \$25,000 left in the account (prior to paying Lauren)
- RESNET amendments to technical standards

- Current notices:
 - Ansi/RESNET 301 standard adopted on March 7th
 - New proposed amendment to Chapter 10 to remove requirement for CEQ Providers be Energy Audit Providers – Training committee will take a look at it (Bruce)
 - New standard for heat pump water heaters and how REM models it, the heat that the water heater takes from the space isn't correctly accounted for in the Rating system.

❖ **Manual Design/Marketing Group (*Matt, Mike, Laurie, Tony, Frank Swol*)**

- Proposal for online manual (TL)
 - Tony made a motion to adopt the pricing structure outlined on the Manual Pricing sheet, second by Mike, all in favor, none opposed
 - Tony made a motion for approving the scope for the graphic design proposal, second by Frank, all in favor none opposed
 - Who can put together the RFP? Can we get this within a week? The committee will try to do this.
 - Do we need an index when we have an electronic PDF?

❖ **Professional Development Update (*Frank*)**

- Future topics (No webinar on August)
 - July – Home Energy Score (what's happening in CT and how it is being used in the marketplace) Jane Lano & Joan Something
- Ideas
 - RESNET ANSI Standard – RESNET Staff Standards Manager Rick Dixon
 - Software/standards updates - AEC
 - Ventilation testing

❖ **Membership Committee (*Matt*)**

- Membership status

❖ **Communications Committee (*Matt*)**

- Update – website, marketing plan for 2014
- Website undergoing updates – new training platform
 - Updates to NEHERS website pertaining to new training platform - Laurie

❖ **QAD Committee (*Emelie*)**

- QAD email/hotline – announcement of updates to QA standards language
- Consistent process for complaint resolution
- Developments – QA amendments were submitted

❖ **Code Committee (*Mike B*)**

- NE code developments
- Consistent process for submitting documentation for code compliance
- Sheet metal board issue in MA

❖ Other Business

- 2014 goals and priorities:
 - NEHERS Core Strengths:
 - Monthly webinars
 - ◆ One month to make up already, but have sponsor calls to fill in gaps
 - Rater Trainings
 - ◆ Training restructuring project
 - ◆ Schedule and fill 4 classes
 - Reference/training Manual
 - Membership/sponsorship
 - 2014 bi-annual retreat – where to hold?
 - NE Utilities in Berlin, CT, or Peggy's place in Northampton, MA
 - September 19th, 2014
 - Possibly combine with another event (Provider/QAD roundtable meeting)
 - Projecting growth, staffing projection, using subcontractors for specialized ongoing projects
 - Website maintenance, updates, etc.
- RESNET matters:

Motion to approve retreat by Eurihrea, second by Frank, all in favor none opposed

Motion to adjourn by Tony, second by Emelie, all in favor none opposed