

NORTHEAST HERS ALLIANCE

Board Meeting Minutes

February 8, 2011

Attendees for Meeting: Peter, Glenn, Brian, Chris, Peggy, Frank, Eurihea, Robert, Lois, Mike Browne, Mike Chesney

- Approval of Minutes from January Meeting
 - **Chris/Robert/Approved**
- Treasurer's Report
 - RL Martin will send invoices to Frank for review – Frank will reach out to notify them
 - Total expenses to be approved: \$13,780.56
 - **Glenn/Eurihea/Approved**
- Membership Committee Report
 - 16 Providers (1 coming soon)
 - 246 Raters (27 new coming soon)
 - 43 In process Raters (18 new coming soon)
 - 31 Independent Raters
 - 3 Programs
 - 3 Training
 - Associates: 89 Individual, 2 Small, & 1 Medium
 - Supplier Membership
 - Application & Fact Sheet developed
 - Peggy will work with Chris & Frank to add logos & improve layout
 - Agreement for one time use of mailing list
- Training Committee Report
 - 1 Training completed in Manchester, NH
 - 14 people attended
 - 3 days class attendance for experienced and former graduates has been implemented
 - Reaching a saturation point with HERS training in Northeast
 - Springfield, MA scheduled for April (5 enrolled students so far)
 - ESTAR Version 3 Training
 - Memorandum of understanding with NEHERS training providers developed and being reviewed (approval pending review by training providers & board)
 - Suggestion to revise wording of Item #8 to clarify that it would only apply when using NEHERS curriculum
 - Concern over Item 3 & exclusivity with organizations that are being compensated through agreement (board approval in expanding ESTG would address this concern)
 - Call with ESTG scheduled for Friday – will discuss proposed changes
 - BPI for HERS rater training

- Proposal received from CET
 - Cost is higher due to more intense field exam & \$250 BPI fee – will look into if BPI has cut \$250 to \$150 testing fee for HERS raters
 - Propose to offer course once this year as a test run in Springfield, MA – not enough enrolled students we will cancel course
 - Research interest in NY area
 - Motion to move forward with proposal
 - **Peter/Chris/Approved**
- IR training
 - Still working with Snell on developing finalized proposal
 - Targeting April timeframe
- Professional Development Program
 - Things moving well with NESEA
 - REM/Rate workshop scheduled
 - ACI moving forward with supplier sponsor – no longer working with NEHERS
 - Webinars on track
- RESNET Conference Plans
 - Plan to talk to potential Supplier members
 - Dinner meeting
 - Invite past members
- 2011 Budget Review
 - General goal for this year is break-even
 - Major review of budget planned for April
 - **Peter/Brian/Approved**
- Other Business
 - Documentation for staff reports, secretary's report, treasurer's report, & any draft documents ready at that time by Thursday before board meeting
 - **Eurihea/Glenn/Approved**