

# NORTHEAST HERS ALLIANCE

## Board Meeting Minutes

October 5, 2010

*Attendees for Meeting: Frank, Peggy, Peter, Chris, Brian, Lois, Ethan, Robert & Glenn*

- Approval of Minutes from September Meeting
  - **Lois/Glenn/Approved**
  - Still need to approve August Board Meeting Minutes
- Treasurer's Report
  - Move \$20,000 from checking to money market account
    - **Chris/Lois/Approved**
  - Total payments to be approved: \$10,907.26
    - **Glenn/Brian/Approved**
  - Accountant Statement provided
    - Manual sales are down significantly from last year
    - Training expenses down from last year
  - Staff invoices will be paid within 3 days of board meeting
  - Approve \$250 payment to accountant
    - **Glenn/Peter/Approved**
- Membership Committee Report
  - Two new members this past month
  - New provider starting in Maine, possible member
- Communication Director's Report
  - Training Manual Updated with RESNET Standards & ESTAR Version 3
  - 2 Trainings set up – Connecticut & New Hampshire (November & January)
  - 11 people are taking RESNET tests at ACI
  - Ducts Done Right – November Monthly Member Call
  - Nominating Committee – be ready for November Board Call
- Program Development
  - Website
    - Domain change having some technical issues
    - Online testing – tested out well, email automatically sent to QAD with results
      - Call quiz or test?
  - Plymouth training survey provided good feedback
  - Survey Results
    - 16% Response rate from rater survey
    - Open survey up for 2 more weeks
    - Annual Chapter 4 update received high interest
    - Alliance Tech Support – received high interest
    - ESTAR V3 & MF – high interest

- RESNET PD 8 Credit Session – need to develop (partner with existing courses offered already as a possibility)
- RESNET PD Sessions at ACI Colorado a possibility
- Frank registered for ENERGY STAR “train the trainer” session in North Carolina
  - Approve Expenses for training
    - **Chris/Glenn/Approved**
- Provide training template for raters to train their builders is an opportunity
- Training & Reference Manual
  - Technical Committee will develop outline of need for update
  - Content & Resources
  - Prepared by beginning of first quarter
- Committee Reports
  - QAD – meeting at Sturbridge