

# NORTHEAST HERS ALLIANCE

## Board Meeting Minutes

**January 8, 2013**

*Attendees for Meeting: Peter, Mike B, Laurie, Chris, Eurihea, Emelie, Tony, Enoch, Bruce, Mike C., Matthew*

- Approval of Minutes from December Meeting
  - **Mike C./Eurihea/Approved**
- Welcome new board members: Enoch Lenge, Matthew Dudley, Tony Lisanti, Emelie
- Thank retiring members: Chris Gordon, Mike C., Brian Stanfill
- Meet and Greet
- Election of officers and committee chairs
  - President- Eurihea has volunteered/been nominated- Peter/Chris/approved
  - Vice President- Mike Browne nominated - Eurihea/Peter/approved
  - Secretary- Emelie nominated- Eurihea/Peter/approved
  - Treasurer- Lois Nominated - Eurihea/Peter/approved
  - Membership- Peter is nominated- Eurihea/Bruce/approved
  - Training Management – Bruce nominated- Eurihea/Mike C./approved
  - Professional Development – Enoch nominated – Eurihea/ Mike C./approved
  - Technical Committee – Tony has been nominated- Eurihea/Peter/approved
  - Quality Assurance – Emelie was nominated- Eurihea/Chris/approved
  - Communications- Matthew was nominated- Eurihea/Mike C./approved
  - Nominating Committee- Peter/Lois nominated - Eurihea/Chris/ approved
  - Energy Codes –Mike Browne nominated – Eurihea/Matt/ approved
  - Committee Charter template will be sent out to fill out to clarify goals, etc. Chairs are encouraged to seek out committee members from the membership.
  - Laurie will send out past committee members
- Treasurer's Report
  - \$38,297 in bank currently, approx. \$1500 in outstanding invoices. We finished 2012 with about \$35,000 in bank, up \$20,000 from last year.
  - Total expenses to be approved: \$1502.50
    - **Peter/Emelie/Approved**
- Rater Training Update
  - Spring 2013 plans
    - 4-day training for BPI certified students- MA- awarded to Building Efficiency Resources- planned for late April
    - Full 6 day training in Gardner, MA- awarded to Building Efficiency Resources- planned for early June
    - Full 6 day training in NJ/PA region- Awarded to CSG- planned for late March
    - Venues almost finalized, marketing will start by the end of the month.

- GreenEdu.com –training committee will discuss and form a recommendation on whether we should list our trainings.
- Professional Development Update
  - January- Rating Multifamily buildings with Emelie Cuppernell- approved for RESNET and BPI credits
    - February - Mass Programs – Greg Krantz
    - Mike Browne- software integrations- March
    - REM-Rate changes- Eurihea
    - Tax Credit also proposed as topic- maybe for March- Emelie and Enoch will try to put something together.
      - This topic needs more attention possibly by QAD or Technical committee to determine how the Board recommends handling it. These committees will discuss and make a recommendation to the Board at the next meeting. Mike Browne, Peter, and Enoch, and Chris McTaggart are interested in helping with this issue.
- Membership Committee
  - Small number of online renewals have come in
  - All but one provider invoiced, two have paid
  - Supplier member recruitment is ongoing- consider offering a member reward.
- Technical
  - Trying to raise \$30,000- currently have \$19,500 pledged
  - VT and CT have offered \$3000 each, NH is giving \$2000, MA JMC has offered \$10,000, \$1500 from Rhode Island
  - NY and NJ are still unknown
  - If we go over the \$30,000 budget, we will go back to donors and ask for pro-rated amount, or use it for additional things.
  - Will need project manager, editor, topic specialists, overseen by the technical committee
- Committees charters
  - Committee chairs and previous chairs should fill out charter to clarify goals for Board Committees and assessment of what committees should be doing for 2013.
- Other Business
  - RESNET conference- plan to get board members together for dinner- need to find restaurant near conference center 20-30 people. Eurihea will look into this.
  - Meeting Adjourned 4:48pm Eurihea/Bruce/approved