

NORTHEAST HERS ALLIANCE

Board Meeting Minutes

August 9, 2011

Attendees for Meeting: Peter, Brian, Glenn, Eurihea, Michael Chesney, Frank, Peggy

- Approval of Minutes from Last Meeting
 - **Michael/Brian/Approved**
- Budget Review Update
 - Invoice from training in Springfield reduced and put on payment plan
 - Staff budgets for remainder of the year have been set
- Treasurer's Report
 - Payroll checks will be paid by Friday and all other approved expenses will be paid once outstanding income checks have been deposited
 - Expenses to be approved of \$5,274.61
 - **Brian/Eurihea/Approved**
 - Transfer \$5000 from Money Market Account to Checking Account
 - **Glenn/Peter/Approved (1 opposed)**
 - Peggy will mail income checks to Peter until Glenn's travel schedule is over
- Membership Report
 - 2 new associate members
 - Owens Corning responded that they don't have funding to join as supplier member
- Rater Training Update
 - Philadelphia Training – received 2 bids – training awarded to MaGrann Associates
 - Issue with online training and refunds if class is cancelled needs to be discussed with MaGrann
 - Massachusetts Training – bids are under review by committee
 - Connecticut Training - Have received no responses for training
 - BER is interested if dates are rescheduled
 - Training management committee will review next steps
- Manual Update
 - Funding effort – developing proposal
 - Technical Committee membership – effort to build committee for this assistance on this project
- Professional Development Update
 - EAM, ESG, & ECA – ENERGY STAR Version 3.0 training in NJ
 - ACCA Manual J & D training being worked on
 - EEM Discussion scheduled for tomorrow's call