

NE HERS Board Conference Call, August 13, 2008

In Attendance: Kevin Stack, Frank Mignecco, Kevin Harrison, Jim Hammel, Rob Aldrich, Adam Gifford and Peggy MacLeod

**Minutes:**

**A motion was made by Jim Hammel to approve the minutes from the July Board Meeting which was seconded by Kevin Stack. All were in favor with no abstentions.**

Peggy MacLeod:

- Peggy email staff report to Board prior to the meeting
- Question about whether or not we are having training class at upcoming ACI conference
- Question about whether to draft RFP for Web design services
- Several inquiries (40-50) requesting information on training
- 2 deposits/6 additional for October training

Nomination Committee:

- Mark, Frank and Adam volunteered for committee
- Frank volunteered to chair

Insurance:

**A motion was made by Frank to obtain quote for liability insurance for the NEHERSA which was seconded by Kevin Stack. All were in favor with no abstentions.**

**Officer Reports:**

Treasurer:

- Financial Report
  - The balance in the checking account as of August 1<sup>st</sup> was \$59,669.40
  - Deposits during the month of August were \$330.00
  - Bills pending approval for payment total \$2,242.33

- Regular Expenses:
  
- Conservation Services Group \$750.00
  - 3 Exam registration fees @ \$25/each
  
- Peggy MacLeod \$2,087.33
  - Base Salary \$ 750.00
  - Web Re-design \$ 315.00
  - HERS manual \$ 195.00
  - Expenses \$ 77.33
  
- R.L. Martin \$ 80.00

Anticipated August Checking Account Balance: \$57,787.07 after paying bills

**A motion was made by Kevin Stack to approve the outstanding bills for payment which was seconded by Jim Hammel. All were in favor with no abstentions.**

Money Market Account:

**A motion was made Kevin Stack to move \$15,000 into a money market account which was seconded by Adam. All were in favor with no abstentions.**

The meeting was adjourned at approximately 2:00pm

Respectfully Submitted,

Kevin Harrison