

NE HERS Board Conference Call, May 14, 2008

In Attendance: Frank Mignecco, Kevin Harrison, Kevin Stack, Jim Hammel, Rob Aldrich and Peggy MacLeod

**Minutes:**

**A motion was made by Kevin Stack to approve the minutes from the April Board Meeting which was seconded by Jim. All were in favor with no abstentions.**

**A motion was then made by Jim to approve the minutes from the March meeting (previously not approved due to the lack of a quorum at April's meeting) which was seconded by Kevin Harrison. All were in favor with no abstentions.**

**Officer Reports:**

Treasurer:

- Financial Report
  - The balance in the checking account as of May 1<sup>st</sup> was \$65,921.55
  - Deposits during the month of May were \$0.00
  - Bills pending approval for payment total \$1,314.01
  
  - Regular Expenses:
    - Michael F. Friedman CPA \$205.25
      - 1090 Tax Withholding Filings
  
    - Peggy MacLeod \$67.86
      - Base Salary \$ 0.00
      - Training Salary \$ 0.00
      - HERS manual \$ 0.00
      - Expenses \$ 67.86
  
    - R.L. Martin \$ 240.00
      - Update Home Page, database, brochures (.50 hours) Added call download (.25 hours) all at \$80 per/hour. Plus June 2008 to May 2009 Web hosting (\$150 per month)

- Peggy MacLeod \$800.90
  - Training meals reimbursement
- Anticipated Checking Account Balance: \$64,607.54 after paying bills
- Pending Accounts Receivable Total: \$85.00
  - GDS 1 Rater Manual pending since 3/20/2007

**A motion was made by Kevin Stack to approve the outstanding bills for payment which was seconded by Rob Aldrich. All were in favor with no abstentions.**

Peggy MacLeod:

- 175 email received in April
- 10 students enrolled for next training class with an additional 3 registered for exam
- Working on date for October training
- Looking to update Web site to make more automated
- Look to use credit card more in the future
- Will look into Paypal before next call and report on findings
- Also looking into reduced rates for students
- No update on NYSERDA membership

Jim Hammel proposed a potential for collaboration between BPCA and the NEHERSA

- BPCA average cost for training = \$20,000 per event
- Requires some sort of sponsorship
- Board agreed to look at potential of exploring (fits with overall Mission)

**A motion was made by Kevin Stack to move Alliance's funds to an interest bearing account which was seconded by Rob Aldrich. All were in favor with no abstentions.**

The meeting was adjourned at approximately 2:00pm

Respectfully Submitted,

Kevin Harrison