

NE HERS Board Conference Call, May 14, 2008

In Attendance: Frank Mignecco, Kevin Harrison, Kevin Stack, Jim Hammel, Rob Aldrich and Peggy MacLeod

Minutes:

A motion was made by Kevin Stack to approve the minutes from the April Board Meeting which was seconded by Jim. All were in favor with no abstentions.

A motion was then made by Jim to approve the minutes from the March meeting (previously not approved due to the lack of a quorum at April's meeting) which was seconded by Kevin Harrison. All were in favor with no abstentions.

Officer Reports:

Treasurer:

- Financial Report
 - The balance in the checking account as of May 1st was \$65,921.55
 - Deposits during the month of May were \$0.00
 - Bills pending approval for payment total \$1,314.01

 - Regular Expenses:
 - Michael F. Friedman CPA \$205.25
 - 1090 Tax Withholding Filings

 - Peggy MacLeod \$67.86
 - Base Salary \$ 0.00
 - Training Salary \$ 0.00
 - HERS manual \$ 0.00
 - Expenses \$ 67.86

 - R.L. Martin \$ 240.00
 - Update Home Page, database, brochures (.50 hours) Added call download (.25 hours) all at \$80 per/hour. Plus June 2008 to May 2009 Web hosting (\$150 per month)

- Peggy MacLeod \$800.90
 - Training meals reimbursement
- Anticipated Checking Account Balance: \$64,607.54 after paying bills
- Pending Accounts Receivable Total: \$85.00
 - GDS 1 Rater Manual pending since 3/20/2007

A motion was made by Kevin Stack to approve the outstanding bills for payment which was seconded by Rob Aldrich. All were in favor with no abstentions.

Peggy MacLeod:

- 175 email received in April
- 10 students enrolled for next training class with an additional 3 registered for exam
- Working on date for October training
- Looking to update Web site to make more automated
- Look to use credit card more in the future
- Will look into Paypal before next call and report on findings
- Also looking into reduced rates for students
- No update on NYSERDA membership

Jim Hammel proposed a potential for collaboration between BPCA and the NEHERSA

- BPCA average cost for training = \$20,000 per event
- Requires some sort of sponsorship
- Board agreed to look at potential of exploring (fits with overall Mission)

A motion was made by Kevin Stack to move Alliance's funds to an interest bearing account which was seconded by Rob Aldrich. All were in favor with no abstentions.

The meeting was adjourned at approximately 2:00pm

Respectfully Submitted,

Kevin Harrison